

THE SHREWSBURY AND TELFORD HOSPITAL NHS TRUST

TRUST BOARD – 25th August 2011

Capital Expenditure Approvals Process

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Strategic Domain	Financial Strength: We will develop and deliver robust services that generate surpluses to reinvest in quality.
Organisational Objective	A3. Increase surpluses to reinvest in quality and innovation.
Executive Summary	<p>The Trust is currently reviewing it's approval limits as detailed within the SFIs following:</p> <ul style="list-style-type: none"> (i) receipt of new DoH capital approval limits; (ii) modelling the impact of the organisational move towards a centre based structure and; (iii) the timing of the annual review of SFIs, SOs and Reservation of power to the Board and delegations of powers. <p>The following approval process is proposed for capital items within the Trust's own delegated approval:</p> <ul style="list-style-type: none"> (i) Following Trust Board approval of the capital programme, a lead director and a nominated manager are identified for each identifiable scheme. (ii) A nominated manager must be of a position that can take personal responsibility for delivery of the scheme. (iii) For schemes less than £50k, approval will be delegated to the nominated manager. (iv) For schemes with single transactions above £50k, approval will be delegate to the nominated manager but subject to final approval by the Finance Director. (v) For schemes above £100k, approval will be delegated to the nominated manager but will be subject to review/challenge by the Finance Director if large volume, smaller value (less than £50k) requisitions. For schemes with small volume, large value the £50k rule is likely to apply. (vi) Any requests not identified within the approved programme (ie requests to spend corporate contingency) will be presented to capital planning group and subject to the group's approval will be managed within the above framework of approvals. (vii) All capital proposals must come through the capital planning group irrespective of source of funding. <p>Trust Board is also asked to note the attached slide detailing the capital process.</p>
Recommendations	<p>The Trust Board is asked:</p> <ul style="list-style-type: none"> • to DISCUSS the details above and APPROVE the approvals framework outlined within the paper.