

Enclosure 2

Trust Board Business Forward Plan
Quarter 4 January to March 2013

	31 Jan 2013	28 Feb 2013	28 Mar 2013
Standing Items	Chairman's Award Integrated Quality, Finance & Performance Report Serious untoward incidents *	Chairman's Award Integrated Quality, Finance & Performance Report Serious untoward incidents *	Chairman's Award Integrated Quality, Finance & Performance Report HR Policies Serious untoward incidents *
Governance Schedule	CQC Compliance follow-up review (Sept 2011) (DQS) CQC Compliance visit – essential standards Q&S Aug 2012 A&E CQC Patient survey included in CQC report [DQS]	FT Update – Bi-monthly (DCG) Annual Equality & Diversity Report (DQS) Quarterly Business Plan Review (DBE) Review Draft Annual Business Plan (DBE)	Budget Proposal & Capital Plan including Medical Equipment 2013/14 (FD) Draft Quality Account (DQS) Cycle of Business 2013/14 (DC G) Annual Business Plan (DBE) Annual Board Self-Assessment (DCG) Approval of year-end Board Assurance Framework (DCG) Code of Conduct
Information Pack	Committee Minutes – Risk, Audit, Finance, Q&S, Remuneration and Terms of reference	Committee Minutes	Committee Minutes
Items Carried Forward from meetings	FCBS Update, including breast screening location [TD]- <i>October Trust Board</i> Unclosed Patient Episodes on Sema* (MD) - <i>October Trust Board</i> TDA Planning to include Clinical Service Vision (CEO) – <i>1 November Trust Board</i> Decontamination Update (TD) – <i>1 November Trust Board</i> Sub-Committee ToR (DCG) Booking & Scheduling update with KPIs (TD) <i>29 November Trust Board</i>	Travel & Transport Update (CEO) – <i>1 November Trust Board</i> Booking & Scheduling update with KPIs (TD) <i>29 November Trust Board</i> Health & Wellbeing Management Training Update (WD) - <i>1 November Trust Board</i>	Pathology Update (TD) – <i>1 November Trust Board</i> Booking & Scheduling update with KPIs (TD) <i>29 November Trust Board</i>

NB: As Required – Operational Exception Flash Reports/Schedules for Tender/ Annual Review Enabling Strategies

*** indicates private session**