

## Trust Board Business Forward Plan March to May 2013

	28 Mar 2013	28 Apr 2013	May 2013
<b>Standing Items</b>	Chairman's Award Integrated Quality, Finance & Performance Report HR Policies Serious untoward incidents *	Chairman's Award Integrated Quality, Finance & Performance Report HR Policies Serious untoward incidents *	Chairman's Award Integrated Quality, Finance & Performance Report HR Policies Serious untoward incidents *
<b>Governance Schedule</b>	Budget Proposal & Capital Plan including Medical Equipment 2013/14 (FD) Draft Quality Account (DQS) Cycle of Business 2013/14 (DCG) – full year NTDA Annual Business Plan (DBE) Review of Strategic objectives (DBE) Annual Board Self-Assessment (DCG) Declarations of Interests Risk Management Strategy DCG Quality Improvement Strategy (DQS) Annual Staff Survey WD Patient Safety Strategy Action plan (DQS) QIPP system plan (FD & DBE) CIP plan (FD) Annual Compliance Report (K Lister EPO) Annual Equality & Diversity Report (DQS)	FT Update – Bi-monthly (DCG) Annual Losses & Comps and write offs (FD) Review of Market & Business Development & SWOT Update (DBE) Review of Marketing Strategy (DBE) Information Governance update 12/13 (FD) Annual Review of Hospitality register (DCG) Declarations of Interests of Board Report on use of Corporate Seal (DCG) Strategic Emergency & Business Continuity Plan (COO) Annual Review of Standing Orders and SFIs (FD)	NHS Patients Survey time frame April 12 to March 13 (DGS) Annual Security Report 2012/13 (DGC) Annual Report of Professional Education (MD & DQS) Annual Infection Control Report (DGS and DIPC) Quality Accounts (DQS) Good Corporate Citizen (DCG)
<b>Information Pack</b>	Committee Minutes	Committee Minutes	Committee Minutes
<b>Items Carried Forward from meetings</b>	Booking & Scheduling update with KPIs (TD) <i>29 November Trust Board</i> Update regarding the Future Configuration of Hospital Services (FCHS) <i>31 January 2013 Trust Board</i>	3 <sup>rd</sup> Linear Accelerator & Bunker 2015/16 (TD) - <i>June Trust Board 2012</i> Head & Neck Service update (MD) <i>July Trust Board 2012</i>  Women & Children's risk update (COO) <i>July Trust Board 2012</i>  Health Records Business Case (FD) <i>29 November Trust Board</i> Booking & Scheduling update with KPIs (TD) <i>29 November Trust Board</i>	Booking & Scheduling update with KPIs (TD) <i>29 November Trust Board</i> FT Tri-Partite Formal Agreement (DCG)

**NB: As Required – Operational Exception Flash Reports/Schedules for Tender/ Annual Review Enabling Strategies**