

## Trust Board Business Forward Plan March to June 2013

	25 Apr 2013	30 <sup>th</sup> May 2013	6 June Special	27 June 2013
<b>Standing Items</b>	Chairman's Award Integrated Quality, Finance & Performance Report HR Policies Serious untoward incidents *	Chairman's Award Integrated Quality, Finance & Performance Report HR Policies Serious untoward incidents *		Chairman's Award Integrated Quality, Finance & Performance Report HR Policies Serious untoward incidents *
<b>Governance Schedule</b>	Annual Losses & Comps and write offs (FD) Information Governance update 12/13 (FD) Annual Review of Hospitality register (DCG) Declarations of Interests of Board Report on use of Corporate Seal (DCG) Annual Review of Standing Orders and SFIs (FD) Risk Management Strategy DCG	NHS Patients Survey time frame April 12 to March 13 (DGS) Annual Security Report 2012/13 (DGC) Annual Report of Professional Education (MD & DQS) Annual Infection Control Report (DGS and DIPC) Quality Accounts (DQS) Good Corporate Citizen (DCG) Strategic Emergency & Business Continuity Plan (COO) <ul style="list-style-type: none"> <li>Annual Compliance Report (I Donnelly)</li> </ul> Draft Quality Account (DQS) Quality Improvement Strategy (DQS)	Quality Accounts 1 <sup>st</sup> draft (DQS) Adoption of Annual Accts & Mdt. Rep Letter (FD) Annual Report & Finance statement (FD) Annual Governance statement (DCG) Annual Audit committee report (DCG) Approve Final full accounts	Board Assurance Framework (DCG) Risk Register Safe Guarding Annual Report (DQS) Approve Quality Account sign off (DQS) Annual Inpatient survey Board Assurance Framework (DCG)
<b>Information Pack</b>	Committee Minutes	Committee Minutes		Committee Minutes
<b>Items Carried Forward from meetings</b>	Head & Neck Service update (MD) <i>July Trust Board 2012</i>  Women & Children's risk update (COO) <i>July Trust Board 2012</i>  Health Records Business Case (FD) <i>29 November Trust Board</i> LHE Patient flow Sustainable action plan (COO) – 28 <i>Feb 2013 Trust board</i> Stroke review (DBE) <i>28 Feb 2013 Trust board</i> Francis Report update DQS	FT Tri-Partite Formal Agreement (DCG)		Present recommendation of tenders for the commercial partner for the purposes of sale or to outsource the Trust's CSSD Unit. (DT)* <i>31 January 2013</i> SaTH Winter Plan (COO) – <i>28 Feb 2013 Trust board</i> 3 <sup>rd</sup> Linear Accelerator & Bunker 2015/16 (TD) - <i>June Trust Board 2012</i>

**NB: As Required – Operational Exception Flash Reports/Schedules for Tender/ Annual Review Enabling Strategies**