# TRUST BOARD MEETING TO BE HELD IN PUBLIC
at 2.00pm on Thursday 3 December 2015
Seminar Rooms 1&2, Shropshire Education & Conference Centre, RSH

**Peter Latchford, Chair**

## A G E N D A

<table>
<thead>
<tr>
<th></th>
<th>WELCOME AND APOLOGIES</th>
<th>CHAIR’S AWARD</th>
<th>PATIENT STORY</th>
<th>To Receive Sustainability Update</th>
<th>BOARD MEMBERS’ DECLARATIONS OF INTERESTS</th>
<th>DRAFT MINUTES of Public Trust Board meeting held on 29 October 2015</th>
<th>MATTERS ARISING – To consider any matters arising from the Minutes and Action Lists</th>
<th>To Receive and Approve 3-month Forward Plan</th>
<th>CHIEF EXECUTIVE’S OVERVIEW</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td><strong>Verbal</strong></td>
<td>Chair</td>
<td><strong>Verbal</strong></td>
<td>Chair</td>
<td><strong>Verbal</strong></td>
<td>Chair</td>
<td><strong>Verbal</strong></td>
<td>Chair</td>
<td><strong>Verbal</strong></td>
</tr>
<tr>
<td>2.</td>
<td><strong>Verbal</strong></td>
<td>Chair</td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
</tr>
<tr>
<td>3.</td>
<td><strong>Verbal</strong></td>
<td>Chair</td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
</tr>
<tr>
<td>4.</td>
<td><strong>Verbal</strong></td>
<td>Chair</td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
</tr>
<tr>
<td>5.</td>
<td><strong>Verbal</strong></td>
<td>Chair</td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
</tr>
<tr>
<td>6.</td>
<td><strong>Verbal</strong></td>
<td>Chair</td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
</tr>
<tr>
<td>7.</td>
<td><strong>Verbal</strong></td>
<td>Chair</td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
</tr>
<tr>
<td>8.</td>
<td><strong>Verbal</strong></td>
<td>Chair</td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
</tr>
<tr>
<td>9.</td>
<td><strong>Verbal</strong></td>
<td>Chair</td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
</tr>
<tr>
<td>10.</td>
<td><strong>Verbal</strong></td>
<td>Chair</td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
</tr>
<tr>
<td>11.</td>
<td><strong>Verbal</strong></td>
<td>Chair</td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
</tr>
<tr>
<td>12.</td>
<td><strong>Verbal</strong></td>
<td>Chair</td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
</tr>
<tr>
<td>13.</td>
<td><strong>Verbal</strong></td>
<td>Chair</td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
</tr>
<tr>
<td>14.</td>
<td><strong>Verbal</strong></td>
<td>Chair</td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
</tr>
<tr>
<td>15.</td>
<td><strong>Verbal</strong></td>
<td>Chair</td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
<td><strong>Verbal</strong></td>
</tr>
</tbody>
</table>

### PURPOSE

1. **To Receive Future Fit Update**
   - **5** | **Dir. Business & Enterprise** | **3.10pm**
2. **To Receive Virginia Mason Institute (VMI) Update**
   - **6** | **Chief Executive** | **3.25pm**
3. **To Receive and Note: Maintaining Safe, Effective and Dignified Urgent and Emergency Care Services - Developing our Service Continuity Plan**
   - **7** | **Chief Executive** | **3.35pm**

### PEOPLE

1. **To Receive and Approve National Talent for Care Strategy and the Partnership Pledge**
   - **8** | **Workforce Director** | **3.50pm**
2. **To Receive ‘Belong to Something’ Presentation**
   - **9** | **Workforce Director** | **4.00pm**
3. **To Receive Update of Proposed BMA Industrial Action for Junior Doctors**
   - **10** | **Workforce Director** | **4.10pm**
4. **To Receive and Approve Q2 Complaints Report**
   - **11** | **Dir. Nursing & Quality** | **4.20pm**
PERFORMANCE

16. To Receive and Review Trust Performance Report and to Approve Governance and Monitor Licence Board Certificates
   • Monthly Nurse Staffing Data
   • NHS England – Hard Truths 6 monthly nurse staffing review

10 Chief Executive 4.30pm
   Dir. Nursing & Quality 5.15pm

PROCESS

17. To Receive and Approve the Board Assurance Framework

11 Chief Executive 4.45pm

18. To Receive and Note Schedule of Board Meetings and Committee Meetings 2016/17

12 Dir. Corporate Governance 4.50pm

19. To Receive and Note Report on Use of Common Sealing of Documents

13 Dir. Corporate Governance 4.55pm

20. To Receive and Approve Annual Reports 2014/15:
   • Quality & Safety
   • Integrated Education

14 Dir. Nursing & Quality Workforce Director 5.00pm

21. To Receive and Review Committee Updates:
   • Workforce Committee – 13 November 2015
   • Business Development & Engagement Committee – 18 November 2015
   • Quality & Safety Committee – 18 November 2015
   • Risk Committee – 19 November 2015
   • Finance Committee – 24 November 2015
   • Hospital Executive Committee – 24 November 2015

15 Committee Chairs 5.15pm

QUESTIONS FROM THE FLOOR

22. DATE OF NEXT MEETING: 28 January 2016, Lecture Theatre, Education Centre, PRH (10am Private Session; 2pm Public Session)

NOTE FOR MEMBERS : The Supplementary Information Pack will include supporting information and additional detail to main Board papers, should members require this.