

The Shrewsbury and Telford Hospital NHS Trust

ANNUAL GENERAL MEETING

Held on Saturday 3 September 2016 at 4pm at  
The Hamar Centre, Royal Shrewsbury Hospital

PUBLIC SESSION MINUTES

<b>Present:</b>	Mr P Latchford Mr P Cronin Dr R Hooper Mr B Newman Mr S Walford Mr S Wright Dr E Borman Mr N Nisbet	Chair Designate Non-Executive Director (DNED) Non-Executive Director (NED) Non-Executive Director (NED) Non Executive Director (NED) Chief Executive (CEO) Medical Director (MD) Finance Director (FD)
	Mrs J Clarke	Director of Corporate Governance (DoCG) / Company Secretary (CS)
<b>In attendance:</b>	Miss V Maher	Workforce Director (WD)
<b>Apologies:</b>	Mr C Deadman Mr H Darbhanga Mrs S Bloomfield Mrs D Kadum	Non-Executive Director (NED) Non-Executive Director (NED) Director of Nursing and Quality (DNQ) Chief Operating Officer (COO)

<b>2016.2/123</b>	<b>WELCOME &amp; APOLOGIES</b>
	<p>The Chair thanked the DoCG for helping to organise the inaugural SaTH Fun Day to invite the community into SaTH which went very well, despite the rain.</p> <p>He also formally welcomed Paul Cronin (NED) as a full Non-Executive Director to the Board and Robin Hooper (NED) to his second term of office.</p> <p>The CEO reflected on the past year and thanked the public, staff and colleagues for their support; also for the timeless dedication of our staff which he has witnessed first-hand, especially through our work with the Virginia Mason Institute. He also spoke of how proud he was of the learning culture of the Trust and the successes we've celebrated over the past year which was a tribute to all the hard work of our workforce.</p> <p>He went on to thank our partners, both in the health community and third sector for their continuing support and participation, and recognised the wonderful work of our volunteers who help SaTH to place patients at the heart of our work.</p> <p>He concluded by saying that he was very optimistic about the future and was looking forward to the twelve months ahead with all the exciting challenges and opportunities.</p>
<b>2016.2/124</b>	<b>A YEAR IN PICTURES</b>
	<p>The Board were pleased to receive a video presentation entitled 'A Year in Pictures' sharing some of the highlights achieved by the organisation over the 12 months from April 2015 to March 2016.</p>

..... Chair  
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The Chair thanked John Kirk, Communications Manager, for the work in delivering the presentation and the Annual Review which had a very authentic and inclusive style and format.

It was noted that the Year in Pictures video would be available on the Internet and also as part of a wider plan to stream informative films in waiting areas in both hospitals.

2016.2/125

#### **ANNUAL REPORT 2015/16**

The Board were reminded that they had already received and approved the Annual Report, Annual Accounts and Quality Account and discussed them in detail. They were then asked to formally APPROVE them at the Trust Annual General Meeting.

The Chair reflected on all the hard work over the past year and in particular the changes led by Simon Wright, CEO.

He noted that there are many challenges facing the organisation and that the last year has been about exploring and resolving some of the long-standing issues that have beset SaTH and also began to set the foundations for the 5-10 year journey we are embarking on.

He reflected that celebrating the successes as part of the Fun Day is as important as demonstrating the permeability and accountability of the organisation and that it was important to open our doors to welcome our community in to see at first hand and to take an active role in helping us move forward.

He also paid tribute to some of the regular public attendees of the Board who both support us and rightly hold us to account which is an important element of governance improvement.

He recognised that we cannot continue to ask our staff to heroically deliver services; we need to make our staff and our patients' lives better through more effective and kinder delivery. It is important that we continue to improve services for our community as ultimately it is they whom we serve and are accountable to.

Finally, he went on to thank staff and colleagues for their continuing support and efforts over the past year and also to look forward to the year ahead.

2016.2/126

#### **QUESTIONS FROM THE FLOOR**

2016.2/126.1

Mrs Sylvia Jones began by saying that although at times she may be critical of SaTH, she would genuinely like to recognise all the hard work the Trust does.

She was pleased to note that maternity deliveries are increasing and asked whether it might be appropriate to re-launch Midwifery Led Units following the sad case of Kate Stanton Davies and hoped the recent neonatal death at PRH would not have an adverse impact on women using the MLUs.

She was very pleased to note the work being done with Virginia Mason and the move to being a learning organisation, and learning from mistakes. This is an essential element of becoming truly patient-focused.

She was also pleased to note that the Stroke Rehabilitation Services will be moving back to Shrewsbury in October but was disappointed that the staff do not appear to have been formally advised of this and reflected on the impact this event has had on staff morale. She suggested that a more flexible approach to retiring staff returning to work might reduce some of our staffing issues.

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	<p>This was followed by her concern over funding issues facing all of the NHS and recognising that it is crucial to address this position in the future.</p>
	<p>Finally, Mrs Jones expressed concern over the increasing remit of electronic information and the potential for serious breaches of privacy as the electronic capture of data spreads.</p>
<p>2016.2/126.2</p>	<p>Mr David Sandbach thanked the Board but pointed out that the Board needed to ensure members of the public can hear what is being said, as we have a duty under the Disability Discrimination Act. Simon Walford (NED) pointed out that there are some simple steps that we could take to enhance sound levels at meetings. It was agreed to liaise with the Audiology Department about equipment to improve the current position. <b>Action: DoCG Due: September 2016</b></p>
	<p>Mr Sandbach also echoed concerns around the security of NHS information.</p>
<p>2016.2/126.3</p>	<p>Mr Graham Shepherd endorsed the comments about our enthusiastic staff and their contribution but expressed concern about a nursing overtime Board which he had been made aware of which recorded the names of staff and the amount of overtime they had undertaken; some staff members had said that it felt like a 'name and shame' Board. The WD agreed to investigate. <b>Action: WD Due: September 2016</b></p>
<p>2016.2/127</p>	<p><b>ANY OTHER BUSINESS</b></p>
	<p>The Chair thanked everyone again for their contribution over the past year and closed the meeting.</p>
<p>2016.2/128</p>	<p><b>DATE &amp; TIME OF NEXT PUBLIC TRUST BOARD MEETING</b></p>
	<p>Thursday 29 September 2016, 1pm, Park Inn, Telford, TF3 4NA</p>

..... Chair  
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**ACTIONS / MATTERS ARISING FROM ANNUAL GENERAL MEETING  
3 SEPTEMBER 2016**

Item	Issue	Action Owner	Due Date
2016.2/126.2	<i>Questions from the Floor</i> To liaise with Audiology Department to identify ways to enhance sound levels at future meetings.	DCG	29 Sept 2016 COMPLETED
2016.2/126.3	<i>Questions from the Floor</i> To investigate concerns raised relating to a nursing overtime Board and provide update to Sept Trust Board	WD	29 Sept 2016 COMPLETED

..... Chair  
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