

TRUST BOARD MEETING TO BE HELD IN PUBLIC
at 9.30 am on Thursday 1 MARCH 2012
Meeting Room 1, Treatment Centre, Royal Shrewsbury Hospital.

23 February 2012

Dr John B Davies, Chairman

A G E N D A

No	Item	Enc.		Presenter	Duration
1.1	WELCOME AND APOLOGIES Chairman's remarks To note any apologies for absence			J Davies Chair	9.30 am
1.2	CHAIRMAN'S AWARD			J Davies, Chair	9.30-9.35
2	DECLARATION OF INTERESTS To receive and note any declarations of interest by members of the Board relating to any matters on this agenda			J Davies Chair	9.35-9.36
3	MINUTES of formal Board meeting held on 26 January 2012	A	1	J Davies Chair	9.36-9.39
4	MATTERS ARISING To consider any matters arising from the Minutes and Action Lists	D		J Davies Chair	9.39-9.44
5.1	CHAIRMAN'S REPORT	I	Verbal	J Davies, Chair	9.44-9.50
5.2	CHIEF EXECUTIVE'S REPORT	I	Verbal	A Cairns, CEO	9.50-10.05
6	PRESENTATION				
6	Booking & Scheduling – <i>Steve Peak, DoT, presenting</i>	I	Verbal	A Cairns, CEO	10.05-10.20
7	QUALITY & SAFETY				
7.1	Quality Report (including CQC Outpatient Dept Survey 2011)	I	2	V Morris, Chief Nurse	10.20-10.40
7.2	Business Case for Replacement Linear Accelerator	A	3	N Nisbet, Fin.Director	10.40-10.50
8	PERFORMANCE				
8.1	Finance Report	A	4	N Nisbet, Fin.Director	10.50-11.05
8.2	Strategic Performance Report & Provider Management Performance Reporting Template	A	5i-ii	N Nisbet, Fin.Director	11.05-11.20
8.3	Budget Update 2012/13	I	Verbal	N Nisbet, Fin.Director	11.20-11.30

9	GOVERNANCE				
9.1	Annual Review of Standing Financial Instructions/Standing Orders and Scheme of Delegation	A	6	N Nisbet, Fin. Dir.	11.30-11.35
9.2	Minutes of the Audit Committee meeting held on 15 Dec 2011	I	7	D Jones, Chr AC	11.35-11.40
10	STRATEGY				
10.1	Future Configuration of Hospital Services - Update	I	8	A Cairns, CEO	11.40-11.55
11	OUTCOME SUMMARIES FROM COMMITTEES FOR INFORMATION :				
11.1	Risk Management Executive – 10 Jan & 7 Feb 2012	I	9i-ii	A Cairns, Chair RME	11.55-12noon
11.2	Hospital Executive Committee – 24 Jan 2012	I	9iii	A Cairns, Chair HEC	
11.3	Finance & Performance – 22 Dec 2011 & 24 Jan 2012	I	9iv-v	B Simms, Chair F&P	
12	ANY OTHER BUSINESS				
13	QUESTIONS FROM THE FLOOR				
14	DATE OF NEXT MEETING : 29 March 2012 at 9.30 am Seminar Rooms 1 & 2, SECC, RSH			J Davies, Chair	12 noon

RESOLVED THAT REPRESENTATIVES OF THE PRESS AND OTHER MEMBERS OF THE PUBLIC BE EXCLUDED FROM THE REMAINDER OF THE MEETING HAVING REGARD TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED, PUBLICITY ON WHICH WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST. (Section 1(2) Public Bodies (Admission to Meetings) Act 1960).

PRIVATE SESSION

15	Patient Story			V Morris, Chief Nurse	12.30-12.35
16	Minutes of the meeting held in private on 26 January 2012	A	10	J Davies, Chair	12.35-12.36
17	Matters Arising/Action List			J Davies, Chair	12.36-12.40.
18	Chief Executive's Report	I	Verbal	A Cairns, CEO	12.40-12.55
19	Quality Report	A	11	V Morris, Chief Nurse	12.55-1.10
20	Serious Incident update	I	12	V Morris, Chief Nurse	1.10-1.25
21	CQC Staff Survey 2011 - Presentation	I	Verbal	V Maher, W/Force Dir.	1.25-1.40
22	Business Case for the Utilisation of Lofthouse Unit	A	13	N Nisbet, Fin. Director	1.40-1.50
23	Summary of the Audit Committee meeting held on 9 Feb 2012	I	14	D Jones, Chr of AC	1.50-1.55
24	Employment Tribunals Claims and Staff Exclusions	I	15	V Maher, W/Force Dir.	1.55-2 pm
	Any Other Urgent Business			J Davies, Chair	

(Key : A = Approval; I = Information; D = Discussion)