

**TRUST BOARD MEETING TO BE HELD IN PUBLIC**  
**at 9.30 am on Thursday 26 JANUARY 2012**  
**Lecture Theatre, 1<sup>st</sup> Floor, Education Centre**  
**Princess Royal Hospital.**

19 January 2012

Dr John B Davies, Chairman

## A G E N D A

No	Item		Enc.	Presenter	Duration
1.1	<b>WELCOME AND APOLOGIES</b> Chairman's remarks To note any apologies for absence			J Davies Chair	9.30 am
1.2	<b>CHAIRMAN'S AWARD</b>			J Davies, Chair	9.30-9.35
2	<b>DECLARATION OF INTERESTS</b> To receive and note any declarations of interest by members of the Board relating to any matters on this agenda			J Davies Chair	9.35-9.36
3	<b>MINUTES</b> of formal Board meeting held on 24 November 2011	<b>A</b>	1	J Davies Chair	9.36-9.40
4	<b>MATTERS ARISING</b> To consider any matters arising from the Minutes and Action Lists	<b>D</b>		J Davies Chair	9.40-9.45
5.1	<b>CHAIRMAN'S REPORT</b>	<b>I</b>	Verbal	J Davies, Chair	9.45-9.50
5.2	<b>CHIEF EXECUTIVE'S REPORT - Presentation</b>	<b>I</b>	Verbal	A Cairns, CEO	9.50-10.05
<b>6</b>	<b>PRESENTATIONS</b>				
6.1	Update on Oncology Business Case – <i>Dr S Awwad presenting</i>	<b>I</b>	2	A Cairns, CEO	10.05-10.30
6.2	Unscheduled Care Strategy – <i>Dr B Gowans presenting</i>	<b>I</b>	3	A Cairns, CEO	10.30-10.50
<b>7</b>	<b>QUALITY &amp; SAFETY</b>				
7.1	Protected Meal Times & Timescales	<b>I/A</b>	4	V Morris, Chief Nurse	10.50-10.55
7.2	LIPS Programme	<b>I</b>	5	V Morris, Chief Nurse	10.55-11.10
<b>8</b>	<b>PERFORMANCE</b>				
8.1	Finance Report	<b>A</b>	6	N Nisbet, Fin.Director	11.10-11.30
8.2	Performance Report	<b>A</b>	7	N Nisbet, Fin.Director	11.30-11.50
8.3	FT Performance Management Report (PMR)	<b>A</b>	8	N Nisbet, Fin.Director	11.50-12noon

## 9 GOVERNANCE

9.1	Business Continuity Compliance Statement	I	9	A Cairns, CEO	12-12.10
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## 10 OUTCOME SUMMARIES FROM COMMITTEES FOR INFORMATION :

10.1	Risk Management Executive – 1 Nov 2011 and 6 Dec 2011	I	10i-ii	A Cairns, Chair RME	12.10-12.15
10.2	Hospital Executive Group – 22 Nov 2011 and 20 Dec 2011	I	10iii-iv	A Cairns, Chair HEC	12.15-12.20
10.3	Finance & Performance – 22 Nov 2011	I	10v	B Simms, Chair F&P	12.20-12.25
10.4	Quality & Safety Committee – 23 Nov 2011	I	10vi	P Vernon, Chair Q&S	12.25-12.30

## 11 ANY OTHER BUSINESS

12	QUESTIONS FROM THE FLOOR				12.30-12.35
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13	DATE OF NEXT MEETING : 1 March 2012 at 9.30 am Meeting Room 1, Treatment Centre, RSH			J Davies, Chair	12.35
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RESOLVED THAT REPRESENTATIVES OF THE PRESS AND OTHER MEMBERS OF THE PUBLIC BE EXCLUDED FROM THE REMAINDER OF THE MEETING HAVING REGARD TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED, PUBLICITY ON WHICH WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST. (Section 1(2) Public Bodies (Admission to Meetings) Act 1960).

## PRIVATE SESSION

14	Approach to Patient Stories	D/A	11	V Morris, Chief Nurse	12.50-1pm
15	Minutes of the meeting held in private on 24 November 2011	A	12	J Davies, Chair	1-1.03
16	Matters Arising/Action List			J Davies, Chair	1.03-1.06
17	Chief Executive's Report	I	13	A Cairns, CEO	1.06-1.25
18	Serious Incident update	I	14	V Morris, Chief Nurse	1.25-1.35
19	Quality & Safety Report – CQC final reports	D/I	15	V Morris, Chief Nurse	1.35-1.50
20	Summary of the Audit Committee meeting held in 15 Dec 2011	I	16	D Jones, Chr of AC	1.50-2pm
21	Employment Tribunals Claims and Staff Exclusions	I	17	V Maher, Workforce Dir	2-2.05
22	Bed Reconfiguration	A	18	N Nisbet, Fin. Director	2.05-2.30
23	Capital Expenditure Approval	A	19	N Nisbet, Fin. Director	2.30-2.50
	Any Other Urgent Business			J Davies, Chair	

(Key : A = Approval; I = Information; D = Discussion)