

TRUST BOARD MEETING TO BE HELD IN PUBLIC
at 9.30 am on Thursday 26 September 2013
Lecture Theatre, Education Centre
Princess Royal Hospital



M Beardwell, Acting Chair

A G E N D A

1.	WELCOME AND APOLOGIES	Oral	Acting Chair	9.30am
	DECLARATIONS OF INTEREST	Oral	Acting Chair	
2.	CHAIR'S AWARD	Oral	Acting Chair	
3.	MINUTES of the meetings held on 25 Jul and 12 Sep 2013	1(i-ii)	Acting Chair	9.45am
4.	MATTERS ARISING To consider any matters arising from the Minutes and Action Lists		Acting Chair	
	▪ 3-month Forward Plan	2		
5.	To receive the Chair's Report	Oral	Acting Chair	9.50am
6.	To receive the Chief Executive's Report	Oral	Chief Executive	10 am
7.	To receive update from Trust Committee meetings :	3(i-vi)	Acting Chair & Committee Chairs	10.15am
	▪ Audit Committee (19/9/13)			
	▪ Chaitable Funds Committee (9/5/13 and 5/9/13)			
	▪ Finance Committee (24/9/13) (to follow due to proximity of meeting to Board)			
	▪ Hospital Executive Committee (24/9/13) (to follow due to proximity of meeting to Board)			
	▪ Quality and Safety Committee (19/9/13)			
	▪ Workforce Committee (16/8/13)			
	▪ Risk Committee 14/8/13)			
8.	To review and approve Integrated Performance Report with Board Governance and Monitor Licence conditions	4	Chief Executive to introduce	10.20am
9.	Winter Planning		Chief Operating Officer	11.10 am
	• To receive and approve TDA Winter Plan submission	5(i)		
	• To receive and review Local Health Economy Winter Plan	5(ii)		
10.	To receive Call to Action/Clinical Service Strategy update	Oral	Chief Executive	11.20am
11.	To receive Governance and Compliance Updates :			
	• To approve Standing Orders, Standing Financial Instructions and Scheme of Delegation;	6(i)	Finance Director	11.40am
	• To receive and approve Board Assurance Framework and Risk Register	6(ii)	Chief Executive	11.50am
	• To ratify Annual Audit Letter for 2012/13	6(iii)	Finance Director	12 noon
12.	To receive and review the following Annual Reports :			
	• Research & Development	7(i)	Medical Director	12.05 pm
	• Integrated Education	7(ii)	Workforce Director	12.15pm
13.	To receive and review Falls Action Plan update	8	Acting Chief Nurse	12.25pm
14.	To receive and review CQC Action Plan update	9	Acting Chief Nurse	12.40pm

QUESTIONS FROM THE FLOOR

15. **DATE OF NEXT FORMAL MEETING : 31 October 2013** in Shropshire Education & Conference Centre, RSH.

RESOLVED THAT REPRESENTATIVES OF THE PRESS AND OTHER MEMBERS OF THE PUBLIC BE EXCLUDED FROM THE REMAINDER OF THE MEETING HAVING REGARD TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED, PUBLICITY ON WHICH WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST. (Section 1(2) Public Bodies (Admission to Meetings) Act 1960).

PRIVATE SESSION

16. MINUTES of the meeting held in private on 25 July 2013	10	Acting Chair	1.15pm
17. Chief Executive's Report	Oral	Chief Executive	1.20pm
18. To receive and review High Risk Report	11	Acting Chief Nurse	1.35pm
19. To receive and review Programme Board Draft Terms of Reference	12	Dir. Business & Enterprise	1.50pm
20. Review of Meeting		Chair	2.05pm

CLOSE

**If you have any special access requirements
Please contact Committee Secretary 01952 641222 ext 4400**
