

TRUST BOARD MEETING TO BE HELD IN PUBLIC
at 9.30 am on Thursday 27 January 2011

Seminar Room 5, Shropshire Education & Conference Centre, Royal Shrewsbury Hospital



Dr John B Davies, Chairman

20 January 2011

AGENDA

No	Item	Enc.	Presenter
1	WELCOME AND APOLOGIES Chairman's remarks To note any apologies for absence : Dr Ashley Fraser (MD)		J Davies, Chair
2	DECLARATION OF INTERESTS To receive and note any declarations of interest by members of the Board relating to any matters on this agenda		J Davies, Chair
3	MINUTES To receive/approve the Minutes of : <ul style="list-style-type: none"> ▪ the Extraordinary Board meeting held on 2nd December 2010; ▪ the Formal Board meeting held on 3rd December 2010. 	A A	1(i) 1(ii) J Davies, Chair J Davies, Chair
4	MATTERS ARISING To consider any matters arising from the Minutes and Action List from 3 December 2010	D	J Davies, Chair
5.1	CHAIRMAN'S REPORT	I	Verbal J Davies, Chair
5.2	CHIEF EXECUTIVE'S REPORT	I	Verbal A Cairns, Chief Executive
6	QUALITY AND SAFETY		
6.1	Update on Future Configuration of Hospital Services Programme	I	2 D Vogler, Director of Strategy
6.2	Paediatric Safeguarding Quarter 3 Report	I/A	3 V Morris, Dir. Quality & Safety
6.3	National Inquiries and External reports - Board awareness of key issues for improvement	D/A	4 V Morris, Dir. Quality & Safety
6.4	Urgent Care Board	I	5 T Cookson, Chief Op. Officer
6.5	Integrated Performance Report – Quality	D/I	6 V Morris, Dir. Quality & Safety
7	PERFORMANCE AND GOVERNANCE		
7.1	Finance Report – Month 9	I/A	7 D Gilbert, Int. Finance Director
7.2	Integrated Performance Report - Performance	D/I	8 T Cookson, Chief Op. Officer
7.3	Members' Declaration of Interests	I	9 J Clarke, Dir. Compliance & Risk Management

7.4	Committees - Terms of Reference	A	10	J Davies, Chair
8 STRATEGIC DEVELOPMENT				
8.1	Foundation Trust Membership and Engagement	I	11	J Clarke, Dir. Compliance & Risk Management
9 POLICY APPROVALS :				
9.1	HR Policies : HR32 Ill Health Retirement HR37 Employment Break Scheme HR47 Managing Staff exposed to blood borne viruses in the workplace HR53 Dress Code and Appearance	A	12	J Clarke, Dir. Compliance & Risk Mgt.
10	OUTCOME SUMMARIES FROM COMMITTEES – FOR INFORMATION : • Management Executive – 21 Dec 2010 • Finance & Performance Committee – 2 & 30 Nov 2010 & 6 Jan 2011 • Clinical Quality & Safety Committee – 29 Nov & Dec 2010		13(i) 13(ii)-(iv) 13(v)-(vi)	T Cookson, Chief Op. Officer B Simms, Chair F&P Committee P Vernon, Chair Q&S Committee
11	ANY OTHER BUSINESS			J Davies, Chair
12	QUESTIONS FROM THE FLOOR			
13	DATE OF NEXT MEETING : Thursday 24 February 2011 in Room D, Education Centre, Princess Royal Hospital.			J Davies, Chair

RESOLVED THAT REPRESENTATIVES OF THE PRESS AND OTHER MEMBERS OF THE PUBLIC BE EXCLUDED FROM THE REMAINDER OF THE MEETING HAVING REGARD TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED, PUBLICITY ON WHICH WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST. (Section 1(2) Public Bodies (Admission to Meetings) Act 1960).

PRIVATE SESSION

14	Minutes of previous meeting held in private session on	A	14(i)	J Davies, Chair
15	3 December 2010 & EO meeting held on 13 January 2011	A	14(ii)	J Davies, Chair
16	Matters Arising/Action List			J Davies, Chair
17	Outpatient Improvement – Newton Consultants - Presentation	I	Verbal	D Vogler, Director of Strategy
18	IST Review and draft Action Plan	A	15	T Cookson, Chief Op. Officer
19	WMQRS Report and Action	D/I	16	V Morris, Dir. Quality & Safety
20	Chief Executive's Report	I	Verbal	A Cairns, Chief Executive
21	Serious Incidents - update	I	17	V Morris, Dir. Quality & Safety
22	Board Assurance	D/I	18	J Clarke, Dir. Compliance & RM
23	Corporate Risk Register	D/I	19	J Clarke, Dir. Compliance & RM
24	Report from the Audit Committee meeting held on 9 December 2010	A	20	D Jones, Chair Audit Committee
25	Year End Forecast – Presentation	I	Verbal	D Gilbert, Int. Finance Director
26	Operating Framework 2011/12	I/A	21	D Gilbert, Int. Finance Director
27	QIPP system-wide plan	A	22	D Gilbert, Int. Finance Director
28	Remuneration Committee minutes from 2 December 2010	I	23	J Davies, Chairman
29	Any Other Urgent Business			

(Key : A = Approval; I = Information; D = Discussion)

