

TRUST BOARD MEETING TO BE HELD IN PUBLIC
at 9.30 am on Thursday 28 APRIL 2011
Room D, Education Centre, Princess Royal Hospital

21 April 2011

Dr John B Davies, Chairman

A G E N D A

No	Item	Enc.	Presenter
1	WELCOME AND APOLOGIES Chairman's remarks To note any apologies for absence		J Davies, Chair
2	DECLARATION OF INTERESTS To receive and note any declarations of interest by members of the Board relating to any matters on this agenda		J Davies, Chair
3.1	MINUTES of the Extraordinary Board meeting held on 24 March 2011	A	1(i) J Davies, Chair
3.2	MINUTES of the formal Board meeting held on 31 March 2011	A	1(ii) J Davies, Chair
4	MATTERS ARISING To consider any matters arising from the Minutes and Action List	D	J Davies, Chair
5.1	CHAIRMAN'S REPORT	I	Verbal J Davies, Chair
5.2	CHIEF EXECUTIVE'S REPORT	I	Verbal A Cairns, Chief Executive
6	QUALITY AND SAFETY		
6.1	The Future Configuration of Hospital Services Programme	I	2 A Cairns, Chief Executive
6.2	Annual Security Report 2010-11	I/A	3 J Clarke, Dir. Compliance & RM
6.3	Integrated Performance Report – Quality	I	4 V Morris, Chief Nurse & DQS
7	PERFORMANCE AND GOVERNANCE		
7.1	Year End Finance Report	I/A	5 N Nisbet, Finance Director
7.2	Integrated Performance Report – Performance	D/I	6 T Cookson, Chief Op. Officer
7.3	Budget Update	A	7 N Nisbet, Finance Director
	▪ Capital Expenditure	I	7(i) N Nisbet, Finance Director
	▪ Improvement Programme Report Month 12	I	7(ii) N Nisbet, Finance Director
7.4	Declarations of Interests	I	8 J Clarke, Dir. Compliance & RM
7.5	Report on Use of Corporate Seal	I	9 J Clarke, Dir. Compliance & RM

8 POLICIES FOR CONSIDERATION/APPROVAL :

8.1	HR70 Employment References	A	10	J Clarke, Dir. Compliance & RM
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9 OUTCOME SUMMARIES FROM COMMITTEES FOR INFORMATION :

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|---|---|---------|--|----------|
| • | Finance & Performance Committee – 29 March 2011 | 11(i) | | J Davies |
| • | Charitable Funds Committee – 18 February 2011 | 11(ii) | | P Vernon |
| • | Clinical Quality & Safety Committee – 24 March 2011 | 11(iii) | | P Vernon |

10	ANY OTHER BUSINESS			J Davies, Chair
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11	QUESTIONS FROM THE FLOOR			
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12	DATE OF NEXT MEETING : Thursday 26 MAY 2011 in Seminar Rooms 1 & 2, SECC, RSH.			J Davies, Chair
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RESOLVED THAT REPRESENTATIVES OF THE PRESS AND OTHER MEMBERS OF THE PUBLIC BE EXCLUDED FROM THE REMAINDER OF THE MEETING HAVING REGARD TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED, PUBLICITY ON WHICH WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST. (Section 1(2) Public Bodies (Admission to Meetings) Act 1960).

PRIVATE SESSION

13	Patient Story	I/D	Verbal	V Morris, Chief Nurse & DQS
14	Minutes of meetings held in private session on 24 and 31 March 2011	A	12(i-ii)	J Davies, Chair
15	Matters Arising/Action List			J Davies, Chair
16	Chief Executive's Report <ul style="list-style-type: none"> ▪ Health Economy QIPP Update 	I	Verbal	A Cairns, Chief Executive
17	Finance Director's Report <ul style="list-style-type: none"> ▪ Year end write-offs 	A	13	N Nisbet, Finance Director
18	Results of NHS Staff Survey 2010	I/D	14	J Clarke, Dir. Compliance & RM
19	Occupational Health Contract	A	15	J Clarke, Dir. Compliance & RM
20	Serious Incident update	I	16	V Morris, Chief Nurse & DQS
21	18-week Demand Capacity Update (Sara Biffen & Sarah Tedford)	I	17	T Cookson, Chief Op'g Officer
22	Decontamination Unit Update	I	18	N Nisbet, Finance Director
23	Board Assurance Framework Update - Presentation	I	Verbal	J Clarke, Dir. Compliance & RM
24	Employment Tribunals Claims and Staff Exclusions	I	19	J Clarke, Dir. Compliance & RM
25	Litigation Report	I	20	J Clarke, Dir. Compliance & RM
26	Developing Performance Measures and Targets for 2011/12	I	21	J Clarke, Dir. Compliance & RM
27	Remuneration Committee minutes 27 January 2011	I	22	J Davies, Chair

Any Other Urgent Business

(Key : A = Approval; I = Information; D = Discussion)