

## TRUST BOARD MEETING TO BE HELD IN PUBLIC

at 9.30 am on Thursday 29 MARCH 2012

Seminar Rooms 1 & 2, Shropshire's Education & Conference Centre, Royal Shrewsbury Hospital.

22 March 2012

Dr John B Davies, Chairman

### A G E N D A

No	Item		Enc.	Presenter	Duration	
1	<b>WELCOME AND APOLOGIES</b> Chairman's remarks To note any apologies for absence			J Davies Chair	9.30 am	
2	<b>DECLARATION OF INTERESTS</b> To receive and note any declarations of interest by members of the Board relating to any matters on this agenda			J Davies Chair	9.35	
3	<b>MINUTES</b> of formal Board meeting held on 1 March 2012	A	1	J Davies Chair	9.35-9.40	
4	<b>MATTERS ARISING</b> To consider any matters arising from the Minutes and Action Lists	D		J Davies Chair	9.40-9.45	
5.1	<b>CHAIRMAN'S REPORT</b>	I	Verbal	J Davies, Chair	9.45-9.50	
5.2	<b>CHIEF EXECUTIVE'S REPORT</b>	I	Verbal	A Cairns, CEO	9.50-10.05	
<b>6</b>	<b>QUALITY &amp; SAFETY</b>					
6.1	Quality Improvement Strategy	(TO FOLLOW)	A	2	V Morris, Chief Nurse	10.05-10.15
<b>7</b>	<b>PERFORMANCE</b>					
7.1	Finance Report	A	3	N Nisbet, Fin.Director	10.15-10.35	
7.2	Budget Proposal 2012/13	(TO FOLLOW)	A	4	N Nisbet, Fin.Director	10.35-10.50
7.3	Outline Capital Plan 2012/13 to 2016/17	D/A	5	N Nisbet, Fin.Director	10.50-11am	
7.4	Strategic Performance Report & Provider Management Performance Reporting Template	I/A	6i-ii	N Nisbet, Fin.Director	11-11.15	
7.5	Staff Survey 2011	D/A	7	V Maher, W/Force Dir.	11.15-11.30	
7.6	Annual Plan 2012/13	(TO BE TABLED)	I	8	N Nisbet, Fin.Director	11.30-11.45
<b>8</b>	<b>GOVERNANCE</b>					
8.1	Minutes – Foundation Trust Programme Board on 26 Jan 2012	I	9	J Davies, Chair	11.45-11.50	

**9 STRATEGY**

9.1	Future Configuration of Hospital Services - Update	I	Verbal	A Cairns, CEO	11.50-11.55
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**10 OUTCOME SUMMARIES FROM COMMITTEES FOR INFORMATION :**

10.1	Audit Committee – 9 Feb 2012	I	10i	D Jones, Chair AC	11.55-12.05
10.2	Charitable Funds Committee – 9 Feb 2012	I	10ii	S Assar, Chair CFC	
10.3	Finance & Performance Committee – 28 Feb 2012	I	10iii	B Simms, Chair F&P	
10.4	Hospital Executive Committee – 28 Feb 2012	I	10iv	A Cairns, Chair HEC	
10.5	Quality & Safety Committee – 22 Mar 2012	I	10v	P Vernon, Chair Q&S	

**11 ANY OTHER BUSINESS**

12	<b>QUESTIONS FROM THE FLOOR</b>				12.05- 12.10
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13	<b>DATE OF NEXT MEETING : 16 April 2012 at 10 am Seminar Rooms 1 &amp; 2, SECC, RSH</b>			J Davies, Chair	12.10
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RESOLVED THAT REPRESENTATIVES OF THE PRESS AND OTHER MEMBERS OF THE PUBLIC BE EXCLUDED FROM THE REMAINDER OF THE MEETING HAVING REGARD TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED, PUBLICITY ON WHICH WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST. (Section 1(2) Public Bodies (Admission to Meetings) Act 1960).

**PRIVATE SESSION**

14	Patient Story			V Morris, Chief Nurse	12.30-12.35
15	Minutes of the meeting held in private on 1 March 2012	A	11	J Davies, Chair	12.35-12.36
16	Matters Arising/Action List			J Davies, Chair	12.36-12.40
17	Chief Executive's Report	I	12	A Cairns, CEO	12.40-12.55
18	Quality Governance Framework	A	13	V Morris, Chief Nurse	12.55-1.10
19	Serious Incident update	I	14	V Morris, Chief Nurse	1.10-1.25
20	Sterile Services Proposal	I	Verbal	N Nisbet, Fin. Director	1.25-1.35
21	Employment Tribunals Claims and Staff Exclusions	I	15	V Maher, W/Force Dir.	1.35-1.45 pm
	Any Other Urgent Business			J Davies, Chair	

**(Key : A = Approval; I = Information; D = Discussion)**