

TRUST BOARD MEETING TO BE HELD IN PUBLIC

at 1.00pm on Thursday 29 September 2016

Park Inn by Radisson Telford, Telford Centre, Shropshire, TF3 4NA

A private Board meeting will precede this where it will be resolved that representatives of the press and other members of the public be excluded having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest (section 1(2) Public Bodies (Admission to Meetings) Act 1960)

Peter Latchford, Chair

AGENDA

1. WELCOME AND APOLOGIES	Verbal	Chair	1.00pm
2. VIP AWARDS	Present ation	Workforce Director	1.05pm
3. PATIENT STORY & Summary of Learning from Patient Stories	Verbal/ Video	Dir. Nursing & Quality	1.15pm
4. BOARD MEMBERS' DECLARATIONS OF INTERESTS	1	Chair	1.30pm
5. DRAFT MINUTES of Public Trust Board meeting held on 30 June 2016 & AGM held on 3 September 2016	2i 2ii	Chair	1.35pm
6. To consider Matters Arising from the Minutes:	Verbal	Chair	
• 2016.2/105 – Update relating to support provided to Women & Children's Care Group	Verbal	Dir. Nursing & Quality	
7. To Receive and Approve 3-month Forward Plan	3	Chair	1.45pm
8. CHIEF EXECUTIVE'S OVERVIEW	Present ation	Chief Executive	1.50pm
WORKFORCE			
9. To Receive and Approve Summaries from Workforce Committee held 24 June, 22 July, 19 Sept 2016	4	Workforce Director	2.00pm
10. To Approve Risk Assessment process: Employing staff with Criminal Convictions	5	Workforce Director	2.05pm
11. To Approve appointment of National Guardian's Office (Freedom to Speak Up)	6	Workforce Director	2.15pm
12. To Approve HR Policies:			
• HR 19 – Retirement Policy	7i	Workforce Director	2.25pm
• HR22 – NHS Pension Scheme	7ii		
• W20 – Staff Car Parking	7iii		
QUALITY			
13. To Receive and Approve Summary from Quality Committee held 21 September 2016 (<i>To follow</i>)	8	Dir. Nursing & Quality	2.30pm
14. To Receive and Approve recommendations from Kate Stanton- Davies Report	9	Dir. Nursing & Quality	2.35pm
15. To Receive and Approve Update on Stroke Services	10	Chief Operating Officer	2.50pm
SUSTAINABILITY			
16. To Receive and Approve Summaries from Sustainability Committee held 26 July & 27 September 2016 (<i>To follow</i>)	11	Committee Chair	3.05pm

17.	To Receive and Approve Carter Implementation Programme: Local Procurement Transformation Plan	12	Finance Director	3.10pm
18.	To Receive and Approve Trust Performance Report including:	13	Chief Executive	3.20pm
	• Monthly Nurse Staffing Data	13i	Dir. Nursing & Quality	
	• NHS England 6-monthly Nurse Staffing Review	13ii	Dir. Nursing & Quality	
	• National A&E Improvement Plan	13iii	Chief Operating Officer	
	• Operational Plan Progress Report Month 5	13iv	Finance Director	
19.	To Receive and Approve Emergency Preparedness Resilience & Response (EPRR) Core Standards 16/17	14	Chief Operating Officer	3.40pm
20.	To Receive and Approve:			
i)	• Winter Resilience 2016/17	15	Chief Operating Officer	3.50pm
ii)	• Local Health Economy 2016/17 Winter Plan Update	Verbal	Chief Executive (as Chair of A&E 4-hour Group)	
21.	To Receive and Approve Annual Review of Standing Financial Instructions and Standing Orders	16	Finance Director	4.15pm
22.	To Review the Shropshire, Telford and Wrekin Sustainability and Transformation Plan (STP)	17	Chief Executive	4.20pm
TRANSFORMATION				
23.	To Receive and Approve Future Fit Update	18	Future Fit Programme Director	4.40pm
24.	To Receive and Approve Sustainable Services Update outlining Developments, Engagement and Next-Steps	Present ation	Finance Director / Associate Director of Service Transformation	4.50pm
25.	To Receive Transforming Care Update (including local animation)	Present ation	Chief Executive	5.05pm
ASSURANCE				
26.	To Receive and Approve Summary of Audit Committee held 15 September 2016	19	Committee Chair	5.15pm
27.	To Receive and Approve Board Assurance Framework	20	Chief Executive	5.20pm
28.	To Receive and Approve 2015/16 Annual Reports:	21		5.25pm
	• Infection Prevention Control		Dir. Nursing & Quality	
	• Safeguarding		Dir. Nursing & Quality	
	• Research & Innovation		Medical Director	
29.	ANY OTHER BUSINESS	Verbal	Chair	5.35pm
30.	LEARNING FROM MEETING	Verbal	Chair	

QUESTIONS FROM THE FLOOR

31. NEXT FORMAL TRUST BOARD MEETINGS:

- Thursday 27 October, 2pm, Shropshire Conference Centre, RSH
- Thursday 1 December 2016, 2pm, Shropshire Conference Centre, RSH