

**TRUST BOARD MEETING TO BE HELD IN PUBLIC**  
**at 9.30 am on Thursday 30 August 2012**  
 Lecture Theatre, Education Centre  
 Princess Royal Hospital.

23 August 2012

Dr John B Davies, Chairman

## A G E N D A

No	Item	Enc.		Responsible	Duration
1	<b>WELCOME AND APOLOGIES</b> Chairman's remarks To note any apologies for absence			J Davies Chair	9.30 am
2.1	<b>DECLARATION OF INTERESTS</b> <ul style="list-style-type: none"> <li>▪ To receive and note any declarations of interest by members of the Board relating to any matters on this agenda</li> <li>▪ To receive and note the declaration of interest from Mr B Simms, Non Executive Director</li> </ul>			J Davies Chair	
3	<b>MINUTES</b> of formal Board meeting – 26 July 2012	<b>A</b>	1	J Davies Chair	9.35
4	<b>MATTERS ARISING</b> To consider any matters arising from the Minutes and Action Lists	<b>D</b>		J Davies Chair	9.40
5.1	<b>CHAIRMAN'S REPORT</b>	<b>D</b>	Verbal	J Davies, Chair	9.45
5.2	<b>CHIEF EXECUTIVE'S REPORT</b>	<b>D</b>	Verbal	S Peak, Interim CEO	9.55
<b>6</b>	<b>QUALITY &amp; SAFETY</b>				
6.1.1	Quality Report	<b>D/A</b>	2	V Morris, Chief Nurse	10.10
6.1.2	Making Every Contact Count	<b>A</b>	3	V Morris, Chief Nurse	10.20
6.2	Learning Disability Update	<b>D/I</b>	4	V Morris, Chief Nurse	10.25
6.3	Lingen Davies Centre - presentation	<b>D/A</b>	5	J Clarke, DCRM	10.30
6.4	Booking & Scheduling Project Plan	<b>D/I</b>	6	S Peak, Interim CEO	10.40
6.5	Research & Development Annual Report	<b>D/I</b>	7	A Fraser, Medical Dir.	10.50
<b>7</b>	<b>PERFORMANCE</b>				
7.1	Financial Report	<b>D/A</b>	8	N Nisbet, Fin. Director	11.00
7.2	Strategic Performance Report and Provider Management Performance Reporting Template	<b>D/A</b>	9i-ii	N Nisbet, Fin. Director	11.15

7.3	Powys LHB Contract	D/A	Verbal	N Nisbet, Fin. Director	11.30
7.4	PMO Report	D/A	10	S Peak, Interim CEO	11.35
<b>8 STRATEGIC</b>					
8.1	NHS Foundation Trust Update	D/A	11	J Clarke, DCRM	11.45
8.2	Good Corporate Citizen and Carbon Management Annual Report	D/A	12	J Clarke, DCRM	11.55
8.3	Sustainable Procurement Strategy	D/A	13	J Clarke, DCRM	12.05
8.4	Committee Structure	D/A	14	J Davies, Chairman	12.15

## 9 REPORTS FROM COMMITTEES FOR INFORMATION :

9.1	Finance & Performance Committee – 24 July 2012	D	15i	B Simms Chair FPC	12.30
9.2	Hospital Executive Committee – 24 July 2012	D	15ii	S Peak, Acting CEO	12.35
9.3	Quality & Safety Committee – 23 Aug 2012	D	15iii	P Vernon, Chair QSC	12.45
9.4	Risk Management Executive – Aug 2012	D	15iv	S Peak, Interim CEO	12.50

## 10 QUESTIONS FROM THE FLOOR

11	<b>DATE OF NEXT MEETINGS :</b> <b>Annual General Meeting - 13 September 2012 at 3 pm,</b> Lecture Theatre, PRH. <b>Formal Board – 27 September 2012 at 9.30 am</b> at Lecture Theatre, PRH.			J Davies, Chair	
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RESOLVED THAT REPRESENTATIVES OF THE PRESS AND OTHER MEMBERS OF THE PUBLIC BE EXCLUDED FROM THE REMAINDER OF THE MEETING HAVING REGARD TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED, PUBLICITY ON WHICH WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST. (Section 1(2) Public Bodies (Admission to Meetings) Act 1960).

## PRIVATE SESSION

12	Patient Story		Verbal	V Morris, Chief Nurse	1.20
13	Minutes of the meeting held in private on 26 July 2012	A	16	J Davies, Chair	1.25
14	Matters Arising/Action List			J Davies, Chair	1.30
15	Chief Executive's Report ▪ PAS Review Update	D/A	17	S Peak, Interim CEO	1.35
16	Workforce Report (including Training Plan)	D/A	18	V Maher W/Force Dir.	1.50
18	Employment Tribunals Claims and Staff Exclusions	D/I	19	V Maher W/Force Dir.	2.10
19	Integrated Governance and Risk Report	D/A/I	20	J Clarke - DCRM	2.15
20	Historic Due Diligence Report and Action Plan	D/A	21	J Clarke - DCRM	2.25
21	Serious Incident update	D/I	22	V Morris, Chief Nurse	2.45
22	Quality Report – presentation ( <b>Paper to follow</b> )	D/I	23	V Morris, Chief Nurse	3 pm

Any Other Urgent Business J Davies, Chair

(Key : A = Approval; D = Discussion; I = Information;)