

TRUST BOARD MEETING TO BE HELD IN PUBLIC
at 9.30 am on Thursday 30 June 2011
Room D, Education Centre, 1st Floor, Princess Royal Hospital

23 June 2011

Dr John B Davies, Chairman

A G E N D A

No	Item	Enc.	Presenter	Duration
1.1	WELCOME AND APOLOGIES Chairman's remarks To note any apologies for absence		J Davies, Chair	9.30 am
1.2	CHAIRMAN'S AWARD			9.30 am
2	DECLARATION OF INTERESTS To receive and note any declarations of interest by members of the Board relating to any matters on this agenda		J Davies, Chair	
3	MINUTES of the formal Board meeting held on 26 May 2011 and of the Special Board meeting held on 9 June 2011	A A	1i J Davies, Chair 1ii J Davies, Chair	9.35-9.40
4	MATTERS ARISING To consider any matters arising from the Minutes and Action Lists	D	J Davies, Chair	9.40-9.45
5.1	CHAIRMAN'S REPORT	I	Verbal J Davies, Chair	9.45-9.50
5.2	CHIEF EXECUTIVE'S REPORT	I	Verbal A Cairns, CEO	9.50-10 am
6	QUALITY AND SAFETY			
6.1	The Productive Operating Theatre Project <i>(5 mins Presentation - M Cheetham)</i>	I/A	2 T Cookson, COO	10-10.15
6.2	Urgent Care Network update	I	Verbal T Cookson, COO	10.15-10.20
6.3	Quality Account 2010/11 – sign off	I/A	3 V Morris, Chief Nurse	10.20-10.25
6.4	CQC Report and Action Plan	I/A	4 V Morris, Chief Nurse	10.25-10.35
6.5	Annual Inpatient Survey	I	5 V Morris, Chief Nurse	10.35-10.45
6.6	Results of NHS Staff Survey 2010	I/A	6 J Clarke, DCRM	10.45-10.55
7	PERFORMANCE			
7.1	Finance Update	I/A	7 N Nisbet, Fin. Director	10.55-11.10
7.2	Performance Report	D/I	8 T Cookson, COO	11.10-11.30

8	STRATEGY				
8.1	Future Configuration of Hospital Services (FCHS) Update	I	9	D Vogler, Dir. Strategy	11.30-11.35
8.2	Cancer and Haematology Full Business Case TO BE TABLED	A	10	J Clarke, DCRM	11.35-12
8.3	Board Development Plan	A/I	11	J Clarke, DCRM	12-12.10
9	GOVERNANCE				
9.1	Equality Act 2010 and the NHS Equality Delivery System	A	12	V Morris, Chief Nurse	12.10-12.15
10	POLICIES FOR CONSIDERATION/APPROVAL :				
10.1	HR Policy – HR38 Management of Organisational Change	A	13	J Clarke, DCRM	12.15-12.20
11	OUTCOME SUMMARIES FROM COMMITTEES FOR INFORMATION :				
11.1	Finance & Performance Committee – 24 May 2011		14i	J Davies, Chair	12.20
11.2	Clinical Quality & Safety Committee – 19 May 2011		14ii	P Vernon, Chair Q&S	
12	ANY OTHER BUSINESS			J Davies, Chair	
13	QUESTIONS FROM THE FLOOR				12.25
14	DATE OF NEXT FORMAL MEETING : Thurs 28 July at 9.30 am Seminar Rooms 1&2, SECC, RSH.			J Davies, Chair	12.30

RESOLVED THAT REPRESENTATIVES OF THE PRESS AND OTHER MEMBERS OF THE PUBLIC BE EXCLUDED FROM THE REMAINDER OF THE MEETING HAVING REGARD TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED, PUBLICITY ON WHICH WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST. (Section 1(2) Public Bodies (Admission to Meetings) Act 1960).

PRIVATE SESSION

15	Patient Story	I	Verbal	V Morris, Chief Nurse	1pm-1.05
16	Minutes of meetings held in private session on 26 May 2011	A	15	J Davies, Chair	1.05-1.10
17	Matters Arising/Action List			J Davies, Chair	1.10-1.15
18	Chief Executive's Report	I	16	A Cairns, CEO	1.15-1.30
19	Serious Incident update	I	17	V Morris, Chief Nurse	1.30-1.35
20	Mortality Update	I	18	A Fraser, Med.Director	1.35-1.45
21	18-week Demand Capacity Plan – update	I	19	T Cookson, COO	1.45-2pm
22	Board Assurance Framework	D	20	J Clarke, DCRM	2 – 2.15
23	Draft Risk Management Executive Committee minutes – Jun 2011	I	21	A Cairns, CEO	2.15-2.20
24	Employment Tribunals Claims and Staff Exclusions	I	22	J Clarke, DCRM	2.20-2.25
25	Improving Quality and Safety of the Local Health Economy	I/D	23	A Cairns, CEO	2.25-2.45

Any Other Urgent Business

(Key : A = Approval; I = Information; D = Discussion)