

TRUST BOARD MEETING TO BE HELD IN PUBLIC
at 9.30 am on Thursday 31 MARCH 2011
 Seminar Rooms 1 & 2, Shropshire Education & Conference Centre, Royal Shrewsbury Hospital



Dr John B Davies, Chairman

24 March 2011

A G E N D A

No	Item	Enc.	Presenter
1	WELCOME AND APOLOGIES Chairman's remarks To note any apologies for absence		J Davies, Chair
2	CHAIRMAN'S AWARD		J Davies, Chair
3	DECLARATION OF INTERESTS To receive and note any declarations of interest by members of the Board relating to any matters on this agenda		J Davies, Chair
4	Leadership & Improvement Academies – Strategic Partnership Agreement (<i>Colonel Roger McBroom attending</i>)	A 1	A Fraser, Medical Director
5	MINUTES of the formal Board meeting held on 24 February 2011	A 2	J Davies, Chair
6	MATTERS ARISING To consider any matters arising from the Minutes and Action List 24 February 2011	D	J Davies, Chair
7.1	CHAIRMAN'S REPORT	I Verbal	J Davies, Chair
7.2	CHIEF EXECUTIVE'S REPORT	I Verbal	A Cairns, Chief Executive
8	QUALITY AND SAFETY		
8.1	Quality Account 2010/11 timetable and Quality Improvement Strategy	I/A 3	V Morris, Dir. Quality & Safety
8.2	Integrated Performance Report – Quality	D/I 4	V Morris, Dir. Quality & Safety
9	PERFORMANCE AND GOVERNANCE		
9.1	Finance Report – Month 11 (TO FOLLOW)	A 5	D Gilbert, Int. Finance Director
9.2	Integrated Performance Report – Performance	D/I 6	T Cookson, Chief Op. Officer
9.3	Strategic Plan 2011/12	A 7	D Vogler, Director of Strategy
9.4	Budget Proposal 2011/12	A 8	D Gilbert, Finance Director
9.5	Governance Schedule 2011/12	A 9	J Clarke, Dir. Compliance & RM

10 POLICIES FOR CONSIDERATION/APPROVAL :

- | | | | | |
|------|---|----------|-----|--------------------------------|
| 10.1 | HR Policies : | A | 10 | J Clarke, Dir. Compliance & RM |
| | ▪ HR05 Whistleblowing Policy | | 10i | |
| | ▪ HR50 Annual Leave and Public Holidays for Medical Staff | | | |
| | ▪ HR60 Job Evaluation | | | |
| | ▪ HR70 Employment References | | | |

11 OUTCOME SUMMARIES FROM COMMITTEES FOR INFORMATION :

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|--|--|------|--|------------------------------|
| | • Finance & Performance Committee – 22 February 2011 | 11i | | B Simms, Chr. F&P Committee |
| | • Clinical Quality & Safety Committee – 18 February 2011 | 11ii | | P Vernon, Chr. Q&S Committee |

12 ANY OTHER BUSINESS

J Davies, Chair

13 QUESTIONS FROM THE FLOOR

14 DATE OF NEXT MEETING : Thursday 28 APRIL 2011

J Davies, Chair

in Room D, Education Centre, Princess Royal Hospital.

RESOLVED THAT REPRESENTATIVES OF THE PRESS AND OTHER MEMBERS OF THE PUBLIC BE EXCLUDED FROM THE REMAINDER OF THE MEETING HAVING REGARD TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED, PUBLICITY ON WHICH WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST. (Section 1(2) Public Bodies (Admission to Meetings) Act 1960).

PRIVATE SESSION

Syndicate Room 6, SECC

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|----|--|------------|--------|---------------------------------|
| 15 | Minutes of previous meeting held in private session on 24 Feb 2011 | A | 12 | J Davies, Chair |
| 16 | Matters Arising/Action List | | | J Davies, Chair |
| 17 | Outpatient Improvement – Newton Consultants – Presentation
<i>Ed Burns (Business Manager, Newton Europe)</i> attending. | I | Verbal | D Vogler, Director of Strategy |
| 18 | Chief Executive's Report | I | Verbal | A Cairns, Chief Executive |
| 19 | Performance Report Review | D/I | 13 | J Clarke, Dir. Compliance & RM |
| 20 | Serious Incident update | I | 14 | V Morris, Dir. Quality & Safety |
| 21 | Patient Safety Review | I | 15 | V Morris, Dir. Quality & Safety |
| 22 | Occupational Health Contract | A | 16 | J Clarke, Dir. Compliance & RM |
| 24 | Employment Tribunals Claims and Staff Exclusions | I | 17 | J Clarke, Dir. Compliance & RM |

Any Other Urgent Business

(Key : A = Approval; I = Information; D = Discussion)