

## TRUST BOARD MEETING TO BE HELD IN PUBLIC

at 9.30 am on Thursday 31 May 2012

Lecture Theatre, Education Centre, Princess Royal Hospital.



24 May 2012

Dr John B Davies, Chairman

## A G E N D A

No	Item	Enc.	Responsible	Duration	
1.1	<b>WELCOME AND APOLOGIES</b> Chairman's remarks To note any apologies for absence		J Davies Chair	9.30 am	
1.2	<b>CHAIRMAN'S AWARD</b>		J Davies, Chair	9.35	
2	<b>DECLARATION OF INTERESTS</b> To receive and note any declarations of interest by members of the Board relating to any matters on this agenda		J Davies Chair		
3	<b>MINUTES</b> of formal Board meetings held on 26 April 2012	A	1	J Davies Chair	9.45
4	<b>MATTERS ARISING</b> To consider any matters arising from the Minutes and Action Lists	D		J Davies Chair	9.50
5.1	<b>CHAIRMAN'S REPORT</b>	D	Verbal	J Davies, Chair	9.55
5.2	<b>CHIEF EXECUTIVE'S REPORT</b>	D	Verbal	A Cairns, CEO	10.05
<b>6</b>	<b>QUALITY &amp; SAFETY</b>				
6.1	Quality Report	D	2	V Morris, Chief Nurse	10.20
6.2	Breast Screening Service: 3 <sup>rd</sup> Phase Digital Equipment 2010-13	A	3	N Nisbet, Fin. Director	10.35
<b>7</b>	<b>PERFORMANCE</b>				
7.1	Financial Report	A	4	N Nisbet, Fin. Director	10.50
7.2.1	Strategic Performance Report	D/A	5i	N Nisbet, Fin. Director	11.05
7.2.2	Provider Management Performance Reporting Template	D/A	5ii	N Nisbet, Fin. Director	11.20
<b>8</b>	<b>STRATEGIC</b>				
8.1	Strategic Business Continuity Plan	A	6	A Cairns, CEO	11.30
8.2	Board Assurance Framework	A	7	J Clarke, DCRM	11.40
8.3	NHS Foundation Trust update report	D/I	8	J Clarke, DCRM	11.50

**9 MINUTES AND OUTCOME SUMMARIES FROM COMMITTEES FOR INFORMATION :**

9.1	Charitable Funds Committee – 10 May 2012	D	9i	S Assar, Chair CFC	12 noon
9.2	Finance & Performance Committee – 24 April 2012	D	9ii	B Simms, Chair FPC	12.05
9.3	Hospital Executive Committee – 24 April 2012	D	9iii	A Cairns, Chair HEC	12.10
9.4	Quality & Safety Committee – 22 Mar 2012 plus update from Chairman on 24 May 2012 meeting	D	9iv-9iv2	P Vernon, Chair QSC	12.15
9.5	Risk Management Executive – 3 April and 1 May 2012	D	9v-vi	A Cairns, Chair RME	12.20
10	<b>QUESTIONS FROM THE FLOOR</b>				12.25
11	<b>DATE OF NEXT MEETINGS :</b>			J Davies, Chair	12.30
	▪ <b>Special - 7 June 2012 at 5 pm, Seminar Room 1, SECC, RSH</b>				
	▪ <b>Formal - 28 June 2012 at 9.30 am, Lecture Theatre, PRH.</b>				

RESOLVED THAT REPRESENTATIVES OF THE PRESS AND OTHER MEMBERS OF THE PUBLIC BE EXCLUDED FROM THE REMAINDER OF THE MEETING HAVING REGARD TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED, PUBLICITY ON WHICH WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST. (Section 1(2) Public Bodies (Admission to Meetings) Act 1960).

**PRIVATE SESSION**

12	Patient Story			V Morris, Chief Nurse	12.50
13	Minutes of the meeting held in private on 26 April 2012	A	10	J Davies, Chair	12.55
14	Matters Arising/Action List			J Davies, Chair	1 pm
15	Chief Executive's Report	D/A	11	A Cairns, CEO	1.05
16	Provision of Pathology Services	D	12	S Peake, DoT	1.35
17	Employment Tribunals Claims and Staff Exclusions	D	13	V Maher, W/Force Dir.	1.45
18	Serious Incident update	D	14	V Morris, Chief Nurse	1.55
19	Litigation Report	D	15	J Clarke, DCRM	2.10
20	Surgical Assessment Unit – Business Case	A	16	N Nisbet, Fin. Director	2.20
	Any Other Urgent Business			J Davies, Chair	

**(Key : A = Approval; D = Discussion; I = Information;)**