

The Shrewsbury and Telford Hospital NHS Trust

*Private Sessions

Trust Board Business Forward Plan

	26 June 2014	31 July 2014 (9.30am – NED Pre-Meet)	28 Aug 2014 – No meeting	11 September 2014
Standing Items	Chair's Award Patient Story Declaration of Interests – full list (DCG) Integrated Quality/Finance/Perform. Report & Board self-certifications HR Policies Committee reports Employment Issues* Future Fit update (DBE)(in CEO update) Health Economy-wide flow improvements (in IPR) Quarterly People Strategy progress High Risk update * Employment Issues*	Chair's Award Patient Story Declaration of Interests – full list (DCG) Integrated Quality/Finance/Perform. Report & Board self-certifications (To include Learning from RCAs DNQ-Min 1/051; and Consultant Performance MD Min 1/067) HR Policies Committee reports Future Fit update (DBE) (in CEO update) Health Economy-wide flow improvements (in IPR) Quarterly Stakeholder Engagement update High Risk update * Employment Issues*		Patient Story Declaration of Interests – full list (DCG) Integrated Quality/Finance/Perform. Report & Board self-certifications HR Policies Committee reports Employment Issues* Future Fit update (DBE)(in CEO update) Health Economy-wide flow improvements (in IPR) Quarterly People Strategy progress High Risk update * Employment Issues*
Governance Schedule	FINAL Five Year Business Plan (CEO/DBE) Annual Reports 2013/14 <ul style="list-style-type: none"> ▪ Safeguarding (DNQ) ▪ Security Report (DCG) ▪ Health, Safety & Security (DCG) Charitable Funds budget (FD)*	Risk Management Strategy (DCG) Quarterly Review of Strategic objectives (DBE) Revalidation Report (MD) Quarterly review of patient story themes - DNQ Annual Reports 2013/14 <ul style="list-style-type: none"> ▪ Infection Control Prevention (DNQ/DIPC) ▪ Complaints (DNQ) ▪ Quality & Safety Committee (DNQ) Q1 (Apr-Jun 2014) Complaints Report (DNQ)		Sustainability Update (DNQ) Annual Review of Standing Orders, SFIs and Scheme of Delegation (FD)
Information Pack	Draft Committee Minutes Committee reports (inc. Pay Controls update & Feedback from Finance Committee) HR Policies	Draft Committee Minutes Committee reports HR Policies		Draft Committee Minutes Committee reports HR Policies
Items Carried Forward from meetings	Winter Plan for Emergency Services – formal review of Health Economy (1/024 27 Feb 2014) (Included in IPR) CHKS Top 40 Hospital Award (1/084 29 May) (CEO)	People Strategy – Workforce Transformation (1/053 – 27 Mar 2014)		
Other	NHS England – Hard Truths Commitments re. publishing of staffing data (DNQ) Clinical Service Strategy – Diagnostics including Radiology and Pathology	Volunteer Strategy (DCG) Proposal for an Urgent Care Centre (COO) NHS Shropshire and NHS Telford & Wrekin Draft Strategic Plan 2014/15 – 2018/19 (DBE) Cervical Screening QA Team Visit Report (COO)		

NB: As Required – Operational Exception Flash Reports/Schedules for Tender/ Annual Review Enabling Strategies
Updated 180614 v6