<table>
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<th>Reporting to:</th>
<th>Trust Board - 28th April 2016</th>
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<tbody>
<tr>
<td>Title</td>
<td>Common Sealing of Documents</td>
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<tr>
<td>Sponsoring Director</td>
<td>Julia Clarke, Director of Corporate Governance</td>
</tr>
<tr>
<td>Author(s)</td>
<td>Marie Devitt, EA to Director of Corporate Governance</td>
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<td>Previously considered by</td>
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**Executive Summary**

This is an update on the use of the Trust’s Common Seal since the last update to the Board in January 2015, for the period 6th November 2015 to 18th April 2016, pursuant to s9 Standing Orders “Custody of Seal and Sealing of Documents”. All are numbered consecutively in a book provided for that purpose, and signed by the persons who have approved and authorised the document and those who attested the seal (Attachment 1).

**Strategic Priorities**

1. **Improving Quality and Safety**
   - Reduce harm, deliver best clinical outcomes and improve patient experience through our Quality Improvement Strategy
   - To develop a transition plan, with supporting mitigation actions and contingency plans, that ensures the safety and short term sustainability of challenged clinical services. 2014/15
   - To address the existing capacity shortfall and process issues to consistently deliver national healthcare standards. 2014/15
   - To undertake a review of all current services at specialty level to inform future service and business decisions. 2015/16

2. **Delivery of Operational Performance Standards**
   - Complete and embed the successful reconfiguration of Women and Children’s services
   - Develop a sustainable long term clinical services strategy for the Trust to deliver our vision of future healthcare services through our Future Fit Programme
   - Develop our leaders and promote staff engagement to make our organisation a great place to work through our People Strategy

3. **Service Reconfiguration**
   - Embed a customer focussed approach and improve relationships with our GPs through our Stakeholder Engagement Strategy
   - Develop a transition plan that ensures financial sustainability and addresses liquidity issues pending the outcome of the Future Fit Programme
   - Develop a robust Investment Strategy to modernise our equipment and estate to support service transformation and increase productivity through the use of technology

4. **Workforce**

5. **Stakeholder Engagement**

6. **Finance and Investment Strategy**

**Board Assurance Framework (BAF) Risks**

- If we do not deliver **safe care** then patients may suffer avoidable harm and poor clinical outcomes and experience
- If we do not implement our **falls** prevention strategy then patients may suffer serious injury
- Risk to **sustainability** of clinical services due to potential shortages of key clinical staff
- If we do not achieve safe and efficient **patient flow** and improve our processes and capacity and demand planning then we will fail the national quality and performance standards
- If we do not have a clear **clinical service vision** then we may not deliver the best services to patients
- If we do not get good levels of **staff engagement** to get a culture of continuous improvement then staff morale and patient outcomes may not improve
- If we are unable to resolve our (historic) shortfall in **liquidity** and the structural imbalance in the Trust’s **Income & Expenditure** position then we will not be able to fulfil our financial duties and address the modernisation of our ageing estate and equipment
<table>
<thead>
<tr>
<th>Care Quality Commission (CQC) Domains</th>
<th>Safe</th>
<th>Effective</th>
<th>Caring</th>
<th>Responsive</th>
<th>Well led</th>
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- Receive
- Note
- Review
- Approve

**Recommendation**

To NOTE the Common Sealing of Documents as listed.
The following sealings have taken place since the last report submitted to Trust Board in December 2016:

<table>
<thead>
<tr>
<th>Seal No.</th>
<th>Title of Document</th>
<th>Date of Sealing</th>
<th>Signed by:</th>
</tr>
</thead>
</table>
| 79       | Lease and Lease Plan between Redstart Construction Ltd and SaTH NHS Trust for Plot 24 of Shrewsbury Business Park. | 2 December 2015       | ▪ Simon Wright  
▪ Neil Nisbet |