

The Shrewsbury and Telford Hospital NHS Trust

DECISION & ACTION SUMMARY FROM THE HOSPITAL EXECUTIVE COMMITTEE

HELD ON TUESDAY 27th MARCH 2012

Min.No.	ACTION/DECISION	Responsibility	DEADLINE
2011.6.3A	Review of Care Received by Elderly Patients Undergoing Surgery: <ul style="list-style-type: none"> - establish working group to explore the issues and gap analysis findings reported, to feed into action plan - produce a definitive and robust action plan with engagement from all Centres (incorporating #NOF business case, need to re-establish Acute Pain service, refocusing of existing skill sets (nutrition/Geriatricians/Orthopaedic surgeons etc)) and progress report to May HEC. 	Chair MD / DQS	April 29/5/12
2011.6.8B	Private Patient Strategy - Work ongoing around repatriation of private work and Deloitte's sizing opportunities in context of government removing private patient cap - progress update required for April HEC.	T Fox / S Biffen	24/4/12
2011.6.8JA	Streamlined Learning - Provide update on possible shared learning tool/portal to enable streamlined and more efficient clinical training/learning following discussions with SHA. Deferred to April HEC.	WD	24/4/12
2011.7.4A	Remapped Admission Trees - Draft remapped admission trees now gone live on 3 month trial. Progress report to May HEC.	T Fox / M Cheetham	29/5/12
2011.8.7B	The Medicine Codes Policy: <ul style="list-style-type: none"> - Meet to discuss and agree how best to move Trust policies from existence into optimum practice and compliance. Update to March HEC required. - All encompassing progress report on Drug Chart review and Medicine Codes Audit to April HEC. 	DQS / MD B McElroy	24/4/12 24/4/12
2012.1.3A	McKinsey Hospital Institute - Progress update presentation on working partnership required in May.	DoT / DoS	24/4/12
2012.2.1B	HEC - Review the format and content of HEC agenda/structure with view to removing unnecessary weight.	WD / BRS	24/4/12
2012.2.2B	Business Case for the Refurb & Re-use of Lofthouse Space - Explore feedback and issues around ability to sufficiently repatriate Nuffield activity, financial viability of the case and strategy to increase ambulatory care capacity. Revised & embellished business case to be taken to April HEC.	IDoO / S Biffen	24/4/12
2012.2.2D	A&E Options Appraisal - Full option appraisal including finances to be worked up. Update to August HEC.	R Law	28/8/12
2012.2.3A	Blood Transfusion Errors, Wastage, Training and Compliance: <ul style="list-style-type: none"> - all Centres to submit statements on local action plans that will deliver improvements in training and compliance to the DQS - present Trust-wide overview of amalgamated improvement plans at April HEC - bring quarterly progress report back to HEC in May. 	All CC's DQS N Tufft / K Cooper	13/4/12 24/4/12 29/5/12

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2012.2.3C	Dedicated RSH Trauma Unit: - Detail of resolution to financial impact of bridging staffing gaps to be brought back to HEC as final paper in April. - Explore rehab pathway in order to deliver required level of therapy support – update required	IDoO / M Prescott	24/4/12
		D Lloyd	24/4/12
2012.1.3G	Procedure Packs/Safety Bundles/WHO Checklist: - confirm that Theatre checklist is complete and in place as well as notification to Nuffield - all Centres to submit to the MD areas within procedures that should be monitored on checklist - based on the above collated list of areas, produce one definitive and all encompassing Procedural Checklist – present to HEC April - present timetable for delivering unique Radiology & Ophthalmology checklists	M Cheetham All CC's	24/4/12 13/4/12
		MD / M Cheetham	24/4/12
		M Cheetham / MD / E Craig / D Jones	24/4/12
2012.2.5B	Infection Control - Meet to discuss and agree the optimum and appropriate use of ward side rooms (in an environment of closed beds/reduced isolation space). Incorporate outcome into April Infection Control report.	P O'Neill	24/4/12
2012.2.5D	External Review of MAU - Meet to discuss possible alignment with other initiatives such as surgical reconfiguration	Chair / R Law	24/4/12
2012.2.8I.1	LIPS – 2nd Cohort - Nominated attendees from all Centres to be sent to the DQS by end of March.	CC's / VSL's	30/3/12
2012.2.8I.2	Surgical Relocation - progress report required at April HEC.	M Cheetham / T Fox	24/4/12
2012.3.3C	Bed Reconfiguration - Lead discussions and develop a SaTH strategy/protocol on triggers & actions in times of delays with mental health or social care (to minimise flow blockages). Progress report to April HEC.	IDoO	24/4/12
2012.3.3D	Priority Issues - Hold review to explore recent disparate ways of working, lessons learned, what can be done differently to achieve sustained collective focus and reconnection.	Chair	--
2012.3.3E	Staff Survey - Commence Centre meetings to review survey findings with focus on staff satisfaction and areas of concern, and bring progress report to May HEC.	WD	29/5/12