

## THE SHREWSBURY AND TELFORD HOSPITAL NHS TRUST

## OUTCOME SUMMARY OF FINANCE AND PERFORMANCE COMMITTEE

Tuesday 24<sup>th</sup> April 2012

Present:	Barry Simms (Chair) Martin Beardwell Adam Cairns Dennis Jones Victoria Maher (part meeting) Neil Nisbet	Non-Executive Director Non-Executive Director Chief Executive Non-Executive Director Workforce Director Finance Director
Apologies:	Debbie Vogler John Davies	Director of Business and Enterprise Chairman of the Trust
In attendance:	Andrea Green (for item 2012. )	Interim Programme Director PMO
Secretary:	Amanda Young	PA to Finance Director

Minute	Decision/recommendation/further action	Responsibility/ Deadline
2012.35 - Declaration of Interests	There were no declarations of interests.	
2012.36 Minutes and actions of meeting held on 27 <sup>th</sup> March 2012	The minutes of the previous meeting held on 27 <sup>th</sup> March 2012 were approved as a correct record.	
2012.37- Matters Arising Private Patient Strategy	A draft report outlining the findings of a review undertaken by Deloitte to be circulated to members of the Committee.	AJY 27.4.12
2012.38 – Finance Director Report Month 12	Neil Nisbet presented the year end position noting that the Trust recorded a surplus of £58,000 at the end of March 2012.  The Month 12 position was distorted by a series of adjustments associated with end of year process. These were outlined to the Committee.  The Committee noted the need to reduce both pay and non pay expenditure to avoid a £1.3 million cost pressure.  Neil Nisbet to include an update on the cash/creditor/debtor position in his brief to Trust Board on 26 <sup>th</sup> April 2012.	NN 26.4.12
2012.39 – Chief Operating Officer Report	The Committee received an update on RTT, VTE and A & E targets. The Trust achieved the RTT Non-Admitted target in March 2012, but failed to achieve the Admitted target. The Trust to re-focus its attention on the VTE assessments.	
2012.40 – Workforce Director Report	The Mutually Agreed Resignation Scheme had been approved by both the Remuneration Committee and the Trust Negotiation and Consultation Committee. Further update to be provided at the next meeting.	VM 29.5.12
2012.41 – Improvement Programme Report	The Committee received and <b>NOTED</b> the Improvement Programme Report which reported validated savings at Month 12 of £6.459 million against a plan of £6.881 million and the status of plans for 2012/13.	

2012.42 – Strategic Performance Report	The Committee received the Strategic Performance Report and acknowledged the improved performance over the course of the year. Actions to improve discharges were outlined to the Committee. Document to be reformatted to improve its usefulness to the Committee.	NN 29.5.12
2012.43 – Provider Management Performance Template	The Committee noted the performance for month of March 2012 and <b>APPROVED</b> its submission to the SHA.	
2012.44 – Review of Terms of Reference	Deferred for review at the next meeting.	Chr 29.5.12

**The next meeting will be held on Tuesday 29<sup>th</sup> May 2012 at 2.00 pm in Seminar Room 1, SECC, RSH**