

**Quality & Safety Committee
Work Plan 2012/13**

	2012												2013		
	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
Governance															
Review of Work plan	X		X		X		X		X		X		X		X
Committee Self Assessment & Annual report			X												X
Review of Q&S TORs	X												X		
Key action tracking	X		X		X		X		X		X		X		X
Report to main board	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Clinical Risk & Assurance															
Complete Clinical Risk Register Review			X						X						X
Risk Register review (top 5 clinical risks)			X				X				X				X
Q&S BAF review			X				X				X				X
Inspection reports (inc Internal audit) as & when received															
Quality & Safety															
Quality Report	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Quality Accounts			X		X										
Quality Improvement Strategy review / update	X		X								X				X
Patient Story	X		X		X		X		X		X		X		X
Clinical Effectiveness															
Clinical Audit update reports/ Audit Strategy			X		X				X				X		
NICE guidance	X		X		X				X				X		
Clinical Research & Development									X						
PROMS															
NPSA, CAS alerts (by exception reporting in the Quality and Safety Report)															
SSI (by expetion reporting in the IPC report)															
Patient Safety															
Safeguarding Committee updates					X						X				
Infection Control Committee Update			X				X		X				X		X
Resuscitation Committee Updates															
Patient Experience															
Patient Experience and Involvement Panel Report			X				X				X				X