

THE SHREWSBURY AND TELFORD HOSPITAL NHS TRUST

Outcome of Quality & Safety Committee

Thursday 24th March 2011

Present: Peter Vernon (Chair) Non Executive Director
 Vicky Morris Director of Quality & Safety/Chief Nurse
 John Davies Chairman
 Ashley Fraser Interim Medical Director
 Simon Walford Non Executive Director
 Martin Beardwell Non Executive Director
 Cathy Smith Service Delivery Manager for Women's & Children
 Secretary: Rachel Brookes Interim PA to Director of Quality & Safety/Chief Nurse

Apologies: Tina Cookson Chief Operating Officer

Minute	Decision/Recommendation/Further Action	Responsibility/Deadline
240311.01	Vicky Morris is to share the Patient Safety Toolkit at the next meeting.	VM 21.04.11
240311.02	Rachel Brookes to amend the Terms of Reference to reflect amendments made.	RB 21.04.11
240311.03	Vicky Morris is to prioritise the RAG rating on the National Reports and Enquiries Paper ahead of the May Committee meeting.	VM 19.05.11
240311.04	Vicky Morris to bring ideas for intellectual and emotional incentives to the next meeting in order to resolve the issues around pressure sores and action plans not being carried out.	VM 21.04.11
240311.05	Vicky Morris to find out why there was a delay in reporting the allegation of patient abuse on Ward 22 and to provide an update at the next meeting.	VM 21.04.11
240311.06	Vicky Morris will provide an update on the issue around retained swabs in theatres at the next meeting.	VM 21.04.11
240311.07	Vicky Morris will provide an update on staffing issues at the next meeting.	VM 21.04.11
240311.08	Vicky Morris is to provide the Review of Serious Incident Reporting Systems action plan at the next meeting.	VM 21.04.11

Date of next meeting – Thursday 21st April 2011, 10:00, Paediatric Seminar Room, PRH.