

THE SHREWSBURY AND TELFORD HOSPITAL NHS TRUST

OUTCOME SUMMARY OF CHARITABLE FUNDS COMMITTEE

THURSDAY 13TH JANUARY 2011

Present:	Dr Peter Vernon (Chair)	Non-Executive Director
	Martin Beardwell	Non-Executive Director
	Chris Benham	Assistant Director, Financial Accounting
	David Gilbert	Interim Finance Director
	Dennis Jones	Non-Executive Director
 Apology:	 Vicky Hall	 Senior Financial Accountant
Secretary:	Amanda Young	PA to Finance Director

Minute	Decision/Recommendation/Further Action	Responsibility & Deadline
2011.01 - Declarations of interest	There were no declarations of interest.	
2011.02 - Signing of Annual Report and Accounts 2009/10	David Gilbert signed the Annual Report and Accounts for 2009/10 following approval by the Committee.	
2011.03 - Signing of Management Representation Letter	David Gilbert signed the Management Representation letter following approval by the Committee.	
2011.04 - Review and adoption of ISA 260 report	Chris Benham to prepare a paper for discussion at the next meeting in response to the findings and recommendations made in the ISA 260 report.	CB 18.2.11
2011.05 – Any Other Business	<p>Leadership Improvement Patient Safety Course The Committee approved a request to fund a Leadership Improvement Patient Safety Course (£30,000) in principle, subject to assurance that the course would have a direct impact on the quality and safety of patient care.</p> <p>Amanda Young to forward a copy of the course programme to members of the Committee in advance of further discussion at the next meeting on 18th February 2011.</p>	AJY/All 18.2.11
2011.06 – Date of next meeting	To be held on 18 th February 2011 in Meeting Room 229, RSH. Apologies received from Martin Beardwell.	