

THE SHREWSBURY AND TELFORD HOSPITAL NHS TRUST

Outcome of Quality & Safety Committee

Friday 18th February 2011

Present: Peter Vernon (Chair) Non Executive Director
 Vicky Morris Director of Quality & Safety/Chief Nurse
 John Davies Chairman
 Ashley Fraser Interim Medical Director
 Simon Walford Non Executive Director
 Patricia O'Neill Consultant Microbiologist

Secretary: Rachel Brookes Interim PA to Director of Quality & Safety/Chief Nurse

Apologies: Tina Cookson Chief Operating Officer
 Julia Clarke Director of Compliance & Risk Management
 Martin Beardwell Non Executive Director

Minute	Decision/Recommendation/Further Action	Responsibility/ Deadline
180211.01	Ashley Fraser is to confirm exact HSMR figures at the next meeting.	AF 24.3.11
180211.02	HSMR is to be added to the agenda as an ongoing item.	RB 24.3.11
180211.03	Rachel Brookes is to amend room bookings for future meetings and send out confirmation.	RB 24.3.11
180211.04	Rachel Brookes is to update the Terms of Reference to reflect amendments made.	RB 24.3.11
180211.05	Vicky Morris to discuss issues around lack of physiotherapy resource in MAU with Caroline Brierley.	VM 24.3.11
180211.06	Vicky Morris is to speak to the daughter involved in a complaint case regarding the possibility of her story being presented at LIPS.	VM 24.3.11
180211.07	Vicky Morris is to draft a list of short term objectives around the Quality Improvement Strategy.	VM 24.3.11
180211.08	The style and content of the Quality Account report will be discussed at the next meeting.	ALL 24.3.11
180211.09	Vicky Morris is to compile a list of suggested points to be raised with patients and staff on a ward visit.	VM 24.3.11

Date of next meeting – Thursday 26th March 2011, 14:00, Meeting Room 229, RSH.