

THE SHREWSBURY AND TELFORD HOSPITAL NHS TRUST
OUTCOME SUMMARY OF CLINICAL QUALITY AND SAFETY COMMITTEE

MONDAY 13TH DECEMBER 2010

Present:	Peter Vernon (Chair) Vicky Morris Julia Clarke Ashley Fraser	Non-Executive Director Interim Director of Quality and Safety/Chief Nurse Director of Corporate Affairs Medical Director
Apologies:	Adam Cairns John Davies Martin Beardwell Simon Walford	Chief Executive Chairman Non-Executive Non-Executive
Secretary:	Louise Appleby	PA to Interim Director of Quality and Safety/Chief Nurse

Minute	Decision/Recommendation/Further Action	Responsibility & Deadline
2010.12 – Draft Terms of Reference	Peter Vernon to seek advice from the Chairman about membership and attendance.	Peter Vernon January 2011
	Committee Members to have discussion with Adrian Osborne and Shaun Taylor about the Performance Director.	ALL
	Julia Clarke to review the Whistleblowing Policy	Julia Clarke January 2011
2010.15 – Quality Indicators IPR	Vicky Morris and Ashley Fraser to work through the quality indicators	Vicky Morris and Ashley Fraser January 2011

Date and Time of Next Meeting – Thursday 20th January 2011 at 2.00pm in Paediatric Seminar Room, PRH