

**THE SHREWSBURY AND TELFORD HOSPITAL NHS TRUST**

**Outcome of Quality & Safety Committee**

**Thursday, 22<sup>nd</sup> September 2011**

**MINUTES**

Present: Peter Vernon (Chair) Non Executive Director  
 Vicky Morris Director of Quality and Safety/Chief Nurse  
 Ashley Fraser Medical Director  
 Martin Beardwell Non Executive Director  
 Simon Walford Non Executive Director  
 John Davies Non Executive Director

In attendance: Sarah Shingler Interim Deputy Director of Nursing and Quality

Secretary Bergitte McGovern Executive Assistant to Director of Quality and Safety

<b>Action Point</b>	<b>Action</b>	<b>Responsibility / Deadline</b>
<b>220911.01</b>	Patient Story - The Director of Quality and Safety to update the Committee on how the complaint was handled.	VM TBC/11/11
<b>220911.02</b>	The Non Executive Directors requested the Director of Quality and Safety issue an edict for there to be a discharge cut off of 10pm.	VM TBC/11/11
<b>220911.04</b>	Interim Deputy Director of Nursing and Quality to schedule first Executive Patient Safety Walkabout in for October, with a walkabout taking place on each site.	SS TBC/11/11
<b>220911.05</b>	The Director of Quality and Safety to submit Quality Report to private section of the next Trust Board meeting.	VM 18/10/11

Proposed Date of Next Meeting - 16<sup>th</sup> or 18<sup>th</sup> November, TBC