

The Shrewsbury and Telford Hospital NHS Trust

Trust Board – April 2011

Annual Security Report

Executive Lead	Julia Clarke – Director of Compliance and Risk Management
Author	Jon Simpson – Trust Security Manager
Corporate Objective	C: Quality and Safety: We will always provide the right care for our patients and ensure they suffer no harm. D: Learning and Growth: We will develop our internal processes to sustain our ability to change and improve
Goal	C6: Ensure our patients suffer no avoidable harm D6: Adopt behaviours that match our core values D8: Invest in a more flexible and responsive workforce.
Executive Summary	<p>This report covers the period 2010-2011 and highlights action taken in relation to Security management.</p> <p>Key areas:</p> <ul style="list-style-type: none"> • Lock down policy developed in accordance with NHSLA requirements • Introduction of annual security risk assessments for managers • Counter Terrorist procedures and raising staff awareness through Project Argus • Protecting people – in top 5% nationally for bringing criminal sanctions against perpetrators of intentional physical assaults • 50% increase in security guarding across both sites • Continued roll-out of training for off-site lone worker in use of devices • Significant Increase in roll-out of staff pagers for on-site lone workers • Expansion of CCTV system to be carried out 2011-2012
Recommendations	<p>The Trust Board is asked:</p> <ul style="list-style-type: none"> • to NOTE progress in relation to matters security across the Trust • to APPROVE the proposed 2011-2012 work plan (attachment 1)

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Contribution to Inspection, Registration, Performance and Delivery

Risks and Assurance	Security management is linked closely to the risk management process with involvement of relevant management teams and involved staff.
Contribution to Key Performance Indicators	This paper supports the Trust to maintain and improve performance and/or manage risk to delivery of the Key Performance Indicators in the Trust's Integrated Performance Report .
Compliance with Clinical and other Governance Requirements	<p>This paper supports the Trust to maintain CQC Registration, other quality standards (e.g. NHSLA, CNST), and/or Auditors Local Evaluation, referring to specific standards, KLOEs etc. wherever possible</p> <p>Lock down policy developed in accordance with NHSLA requirements Trust security management policy annual security risk assessments for managers developed with internal stakeholders and NHSLA risk advisors Counter Terrorist Awareness Training developed by the National Counter Terrorism Office (NaCTSO) under the direction of the Cabinet Office delivered by Counter Terrorist Search Advisors (CTSA) from West Mercia Police Special Branch.</p>

Impact Assessment

Quality	Risk management implications identified through the investigation of security incidents is reported back to the Risk and Assurance team to inform patient safety and clinical effectiveness.
Financial	The financial implications included in the paper involve improvements to the security environment at the Trust.
Workforce	Not applicable.
Legislation and Policy	There are no legislation implications included in this paper. The contents are exempt under the Freedom of Information Act 2000 as this paper is for consideration in Part II of the Trust Board meeting .
Equality and Diversity	An equality impact assessment is attached to this Executive Summary.
Communication and Marketing	This paper is for information only. It will be published on the Trust intranet and forwarded to the NHS SMS.

Engagement and Decision-Making Process

Not applicable.

Equality Impact Assessment Form - Stage 1 – Initial Assessment

Manager	Jon Simpson	Division	Corporate Services
Function, Policy, Practices, Service	Annual Security Report	Purposes & Outcomes Intended & Differential	Intentional: Report on improvements to the organisation's capacity to provide a secure environment and ensure compliance with security responsibilities and obligations and NHS SMS guidance. Differential: Potential for mis-interpretation of information or security business/activities.
Implemented	April 2011	Who does it affect?	All staff, patients, visitors, contractors and public
Consultation Process	For consideration: Director of Compliance & Risk Management 15-4-11 For approval: Trust Board 28-4-11 Issue/publication: 6-5-11	Communication and awareness	External: NHS SMS Internal: Trust Intranet Internal: Health & Safety C'tee

Equality Target Group	(a) Positive Impact	(b) Negative Impact	Reason/Comment
Men		No	<p style="text-align: center;">POSITIVE IMPACT - GENERAL</p> <p>Having an annual security report provides the Trust with opportunity to report on security matters affecting the Trust as well as measures and progress taken towards addressing reported issues. All groups will receive a positive impact from efforts to maintain a pro-security culture and a safe and secure environment, either as beneficiaries of prevented crimes and/or as (supported) victims.</p>
Women		No	
Black/Black British		No	
Asian/Asian British		No	
Chinese		No	
White (inc Irish)		No	
Other racial/ethnic group (please specify)		No	
Mixed race		No	
Disabled		No	
Gay/Lesbian/Bi-sexual		No	
Transgender		No	
Young People (17-25) and children		No	
Older People (50+)		No	
Faith groups (specify)		No	

Following completion of the Stage 1 assessment, is Stage 2 (Full Assessment) necessary? **No**
 Date Completed: 3 May 11. Manager completing the assessment: Jon Simpson