

THE SHREWSBURY AND TELFORD HOSPITAL NHS TRUST

Outcome of Quality & Safety Committee

Tuesday, 23rd August 2011

Present: Peter Vernon (Chair) Non Executive Director
 Vicky Morris Director of Quality and Safety/Chief Nurse
 Ashley Fraser Medical Director
 Martin Beardwell Non Executive Director
 Simon Walford Non Executive Director
 John Davies Non Executive Director
 Adam Cairns Chief Executive

In attendance: Sarah Shingler Interim Deputy Director of Nursing and Quality
 Barry Simms Non Executive Director

Secretary Bergitte McGovern Executive Assistant to Director of Quality and Safety

Action Point	Action	Responsibility / Deadline
230811.04	Quality Report: Falls - The Interim Deputy Director of Nursing and Quality feedback that there had been a delay in implementing the hourly care rounds, she would investigate this and report back.	SS 22/09/11
230811.05	The Chief Executive requested that a breakdown of the month by month figures from the Foster Report should be taken to Trust Board before November to highlight the improvements, the Committee agreed.	AF 27/10/11
230811.06	Delayed Diagnosis - Martin Beardwell, Non Executive Director, asked if we had any way of checking on delays from GP referrals. The Director of Quality and Safety agreed to come back to the committee with information on primary care access to diagnostics performance.	VM 22/09/11
230811.10	NPSA Alerts - Director of Quality and Safety to liaise with Clare Jowett, Chief Compliance Officer, to include complex cases when we know they are due to be breached.	VM 22/09/11
230811.13	Action Plan to Support Quality Improvement – The Chair requested for confirmation to be obtained at the SHA meeting on 26 th August 2011 that SaTH would have one action plan and one set of accountabilities and for the feasibility of the action plan to be assessed. Medical Director and Director of Quality and Safety to action.	VM / AF 22/09/11
230811.14	Terms of Reference for Patient Experience and Involvement Board - The Director of Quality and Safety agreed to bring the final copy of the Terms of Reference to the next Quality and Safety Committee Meeting.	VM 22/09/11
230811.15	West Midlands Quality Review Service (WMQRS) - Interim Deputy Director of Nursing and Quality to provide verbal feedback on the self-assessment at the next meeting.	SS 22/09/11

Date and Time of Next Meeting - Thursday, 22nd September 2011 at 10:00 in Syndicate Room 1, SECC, RSH.