

Trust Board Business Forward Plan May to July 2013

| | 30 th May 2013 | 6 June Special | 27 June 2013 | 25 July 2013 |
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| Standing Items | Chairman's Award Integrated Quality, Finance & Performance Report HR Policies Serious untoward incidents * | | Chairman's Award Integrated Quality, Finance & Performance Report HR Policies Serious untoward incidents * | Chairman's Award Integrated Quality, Finance & Performance Report HR Policies Serious untoward incidents * |
| Governance Schedule | Trust Response to Francis Report update (DQS) 1 st Draft Quality Account (DQS) Risk Summit (MD) (in CEO report - complete) Contract and implications for financial strategy (FD) Gov. & Compliance Update <ul style="list-style-type: none"> ▪ Emergency Planning Resilience Response(COO) ▪ Board Assurance Framework, Risk Register and CQC compliance (DCG) | Adoption of Annual Accts & Mgt. Rep Letter (FD) Annual Audit Committee report (DCG) Annual Governance statement (DCG) | Sustainable Development Annual update (DCG) Annual Security Report 2012/13 (DCG) Workforce Strategy (WD) Safeguarding Annual Report (DQS) Annual Infection Control Report (DQS and DIPC) Quality Improvement Strategy (DQS) Annual Review of SOs & SFIs (FD) Annual Report & Finance Statement (FD) Approve Quality Account 2012/13 for sign off | R&D Report (MD) Annual Audit Letter 2012/13 (FD) Audit Committee Report (DCG) Charitable Funds Report 2012/13 (FD) Quarterly Review of Strategic Objectives (DBE) Annual Report of Professional Education (MD & DQS) Good Corporate Citizen (DCG) |
| Information Pack | Committee Minutes and HR policies | | Committee Minutes and HR policies | |
| Items Carried Forward from meetings | C difficile – Detailed action plan for new target (DQS) <i>Apr 2013 Trust Board (contained in Annex to May IPR)</i> FCBS re-phasing of programme (CEO) Apr T/Brd. A&E Survey Results (DQS) (<i>contained in May IPR</i>) | | <ul style="list-style-type: none"> • Present recommendation of tenders for the commercial partner for the purposes of sale or to outsource the Trust's CSSD Unit. (DT)* <i>31 Jan 2013</i> • SaTH Winter Plan (COO) – <i>28 Feb 2013 T/Brd</i> • Medical Records Business Case* (FD) <i>29 Nov 2013 T/Brd</i> • PCI update* (Hazel Davies) Medicine • <i>Clinical Service Strategy - Detailed paper on Way Forward (DBE)</i> • Cultural OD Review to be developed (WD) Apr 2013 T/Brd; • Mortality – initial findings of review (MD) Apr 2013 T/Brd; <p style="color: red; margin-top: 10px;">Site Visit – W&C Unit, PRH – 3.30 pm</p> | Update on medical issues (MD) |

NB: As Required – Operational Exception Flash Reports/Schedules for Tender/ Annual Review Enabling Strategies

Updated 23.05.13