

## Trust Board Business Forward Plan

	1 May 2014	29 May 2014	Special Meeting 5 June 2014@5pm	26 June 2014
<b>Standing Items</b>	Chair's Award Integrated Quality/Finance/Perform. Report & Board self-certifications HR Policies High Risk update * Committee reports Declaration of Interests – full list (DCG) Employment Issues* Future Fit update in CEO update Health Economy-wide flow improvements in IPR Systems Strategy update Stakeholder Engagement People Strategy progress in IPR	Chair's Award Integrated Quality/Finance/Perform. Report & Board self-certifications HR Policies High Risk update * Committee reports Declaration of Interests – full list (DCG) Employment Issues* Future Fit update (DBE) Health Economy-wide flow improvements Systems Strategy update Stakeholder Engagement People Strategy progress	Adoption of Annual Accounts and Approval of Management Representation Letter (FD)  Head of Internal Audit Opinion (FD)  Audit Committee Annual Report (AC Chair)	Chair's Award Integrated Quality/Finance/Perform. Report & Board self-certifications HR Policies High Risk update * Committee reports Declaration of Interests – full list (DCG) Employment Issues* Future Fit update (DBE) Health Economy-wide flow improvements Systems Strategy update Stakeholder Engagement People Strategy progress
<b>Governance Schedule</b>	Information Governance Toolkit report 2013/14 (FD) National In-Patient Survey (ADNO) Report on use of Corporate Seal (DCG) Annual Losses & Compensations and Write Offs (FD)	Quality Account 2013/14 sign off (ADNO) Board Assurance Framework (CEO) FT Update (DCG) Charitable Funds budget (FD) Qly Complaints report (ADNO)	Annual Governance Statement (DCG)	Annual Report & Finance Statements 2013/14 (FD) FINAL Five Year Business Plan (DBE) Risk Management Strategy (DCG) Annual Reports 2013/14 <ul style="list-style-type: none"> <li>▪ Infection Control Prevention (ADNO/DIPC)</li> <li>▪ Safeguarding (ADNO)</li> <li>▪ Security Report (DCG)</li> <li>▪ Quality &amp; Safety Committee (ADNO)</li> <li>▪ Good Corp Citizen &amp; Sust.Development (DCG)</li> </ul>
<b>Information Pack</b>	Draft Committee Minutes Committee reports HR Policies	Draft Committee Minutes Committee reports HR Policies		
<b>Items Carried Forward from meetings</b>	SaTH Winter Plan (1/039 – 27 Mar 2014) (COO) Recommendations on sickness absence & appraisal rates - in Workforce Committee update (1/028 - 27 Mar 2014) (WD): Budget update 2014/15 (1/042 - 27 Mar TBrd) (FD) Employment – report on ET (2/006 - 27 Mar '14*) (WD) High Risk Report – Assurance re Radiological delays (2/011 27 Mar 2014*) (ADNO) Employment Issues – Proposal on number of issues (2/013 27 Mar 2014*) (WD) Final 2 year Operating Plan public session (2/012 27 Mar 14) (DBE)	HR Policies – Guidance for NEDs expenses from TDA (1/031 – 27 Mar 2014) (WD)  Quantification of dual site working risks (1/040 – 27 Mar 2014) (CEO)  NEDs Responsibility Performance Framework (2/008.1 – 27 Mar 2014) (WD)		Winter Plan for Emergency Services – formal review of Health Economy (1/028 27 Mar 2014)  People Strategy – workforce transformation (1/053 – 27 Mar 2014)
<b>Other</b>	<b>Clinical Service Strategies:</b> <ul style="list-style-type: none"> <li>▪ Unscheduled Care -K Eardley presentation</li> <li>▪ Scheduled Care -M Cheetham presentation</li> </ul>	<b>Clinical Service Strategy – W&amp;C – A Tapp presentation</b> NHS England – Hard Truths Commitments re. publishing of staffing data (ADNO) Strategy Development Module (DBE) - BDS		