

# Medical Education Newsletter

Issue No.4—February 2017

## Upcoming Training & Events



**ENT Emergency Management Course** - 10th March 2017, 12.30-5.00pm to book place please contact [Karen.Bryan@sath.nhs.uk](mailto:Karen.Bryan@sath.nhs.uk)

**Train the Trainer Course** - 24th March 2017, to book a place please contact [Harbaksh.Singh@sath.nhs.uk](mailto:Harbaksh.Singh@sath.nhs.uk)

**West Midlands Surgical Skills Course** - 8 & 9th April 2017 to book place please contact [Karen.Bryan@sath.nhs.uk](mailto:Karen.Bryan@sath.nhs.uk)

**CPD Trainer Event** - Thursday 20th April, 9:30am-4:30pm. To book your place please contact [laura.higginbottom@hee.nhs.uk](mailto:laura.higginbottom@hee.nhs.uk)

**CPD Event - Equality and Diversity Update** - 27th April 2017, SECC and PRH Via VC . Book a place via the Learning Diary <http://intranet/sathtrainingdiary/>

**Foundation Education Supervisor CPD afternoon** - May 9th 2017, Mytton & Mermaid Hotel

**Internal Foundation School (peer to peer) QA review** - 27th June 2017 (AM - programme to follow), to be led by Dr Tony Schools Head of Foundation School North and Associate Dean, HEE

## West Midlands Surgical Skills Course

On the 12th November 2016 Mr Rhee, Mr Wagner & a number of dedicated facilitators ran a West Midlands Surgical Skills Course in the Education Centre at PRH.

The course was so successful the faculty have increased the next course is 2 full days. This course will run on 8th & 9th April 2017, at the Princess Royal Hospital. To book your place please contact [Ann.Taylor@sath.nhs.uk](mailto:Ann.Taylor@sath.nhs.uk) or [Harbaksh.Singh@sath.nhs.uk](mailto:Harbaksh.Singh@sath.nhs.uk). Places are on a first come first serve basis and are charged as follows: £90 for Doctors and £50 for all other healthcare professionals.



Well-done to all of the team involved—Mr J Rhee, Consultant T&O Surgeon and Course Director commented *“As Course director for the Launch of the ‘West Midlands Surgical Skills Course’, the aim was to target junior surgical trainees and specialist nurse practitioners interested in developing their basic surgical skills. As well as boasting PRH’s Education Centre and its new Clinical Skills Lab, this course highlights the strong emphasis that the Orthopaedic Department at Telford has on Education. We wanted to highlight that Education and instilling good surgical practice at an early stage of training is a pivotal component to providing high quality surgical and patient care.”*

## Farewell

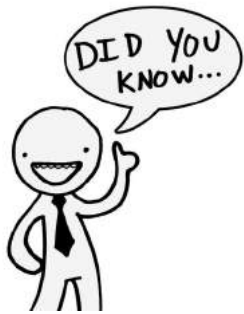


On the 5th May 2017 Mr Tom Crichlow will be retiring from his role as Director of Postgraduate Medical and Dental Education.

Tom has worked with the Medical Education Team for 12 years and has seen many changes / advances in Medical Education over this time including, overseeing the development of the Foundation Programme from concept to completion. Tom has also been an active member of the National Association of Clinical Tutors and acted as a Council Member a number of years, he also edited their Journal. We will miss his experience and anecdotes and wish him well.



## From August 2017...



In the hope of encouraging more trainees to apply to the Shropshire and Staffordshire GP Vocational Training Scheme all GPVTS rotations will move from 6 month to **4 month posts** (rotating August, December and April).

Medical Staffing are in the process of liaising with HEE with regards to how the rotations will look. This information has also been cascaded to all Educational Leads. Any questions, please contact [Samantha.Membury@sath.nhs.uk](mailto:Samantha.Membury@sath.nhs.uk)

### Journal Club

An FY1 Journal Club is in development by Dr Sally Goldsbrough - please contact her if you would like more information [sally.goldsbrough@nhs.net](mailto:sally.goldsbrough@nhs.net)



## Evening Medical Updates

On a monthly basis Dr Vijayta Duggal a Medical Registrar based in the Stroke Unit at PRH organises a live link to the Royal College of Physicians EMU Webinar (programme overleaf).

Feedback from previous sessions is positive and the sessions are attended by junior and senior medical team. Where possible sponsorship is obtained and light snacks provided. CME points and certificates are also available.

**Please come along and join us., the sessions are very informative**

For more information contact Dr Duggal or the Education Department (ext 4450).



**EMU**Evening  
Medical  
UpdatesROYAL  
COLLEGE of  
PHYSICIANS of  
EDINBURGH

EMUs are **free** to attend – at the College or our live stream sites.

If you missed the live stream or want to watch again, all EMU talks are available on our Education Portal.

<b>Tues 27 September 2016</b>	The shocked patient
<b>Tues 25 October 2016</b>	Anaphylaxis
<b>Tues 22 November 2016</b>	Abdominal pain
<b>Tues 13 December 2016</b>	Palliative & end of life care
<b>Tues 24 January 2017</b>	Poisoning
<b>Tues 21 February 2017</b>	Back pain
<b>Tues 28 March 2017</b>	Cough
<b>Tues 25 April 2017</b>	Rash
<b>Tues 30 May 2017</b>	The swollen limb
<b>Tues 27 June 2017</b>	Weakness & paralysis
<b>Tues 26 September 2017</b>	Topic TBA
<b>Tues 24 October 2017</b>	Topic TBA
<b>Tues 21 November 2017</b>	Topic TBA
<b>Tues 12 December 2017</b>	Topic TBA



Organised by our Trainees and Members' Committee, updates are held at the College and are transmitted live to more than 100 sites throughout the UK and internationally. Please contact your Postgraduate Office or email Felicity Garvie ([f.garvie@rcpe.ac.uk](mailto:f.garvie@rcpe.ac.uk)) for further information.

New sites are often added, so check our website for up-to-date information.

If there is no live stream site near you, we can help you set one up. Contact Josiane Kirk ([j.kirk@rcpe.ac.uk](mailto:j.kirk@rcpe.ac.uk)) for assistance.

 #rcpeEMU
Book online: [events.rcpe.ac.uk](http://events.rcpe.ac.uk)

# Foundation Update

## Foundation Year 1 scoring

On the **27th February 2017** from **5pm**, we will be required to mark and assess FY1 e-portfolio accounts (scores from this will be used to allocate trainees in the FY2 year).

All CS's and ES's have received a copy of the scoring criteria. As usual there will be a big push from the trainees to get their

E-Portfolios in order by this date

Please help the trainees and complete any ticket requests / assessments promptly - thank you.



If you have any e-portfolio issues please direct them to:  
**Sharon Percival – Foundation Administrator , ext 4371**  
[Sharon.Percival@sath.nhs.uk](mailto:Sharon.Percival@sath.nhs.uk)

## Trust Appointed Doctors in Foundation Posts

Please note that we have guidance on our intranet page for Trust appointed doctors working in Foundation Posts on keeping Portfolios. We have recently been made aware that trainees can also receive access to an Electronic Portfolio (administered by Rotherham General Hospital) for a fee of £99 per annum.

More information can be accessed from our **Intranet pages**  
[http://intranet/pgmc/Locum\\_Trust\\_Appointed\\_Trainees.asp](http://intranet/pgmc/Locum_Trust_Appointed_Trainees.asp)



## From August 2017...

Foundation Trainees across the West Midlands will be allocated their FY1 and FY2 posts on appointment to the Foundation Programme.

Our rotations have been re-written and will be linked in with a number of Hospitals throughout Foundation School North.

We will also move away from the current NHS E-portfolio system to Horus—the Medical Education Team will be attending a training session on the 6th April 2017 and will update you all following this



## in becoming a Foundation Educational Supervisor?

Last year we successfully increased the number of Educational Supervisors we have in Foundation Training. We hope to increase again for the next intake of Foundation Trainees (August 2017)

If you would like to discuss joining our faculty please contact  
Dr Jenni Rowlands, Foundation Training Programme Director

[Jennifer.Rowlands@sath.nhs.uk](mailto:Jennifer.Rowlands@sath.nhs.uk) ext 3249

**COMING SOON**



**ARMY** : DO SOMETHING THAT MATTERS.  
BE THE BEST : BECOME A BETTER YOU.

The Education Team would also like to thank the 202 (Midlands) Field Hospital for working with us to provide Leadership Training for our Foundation Doctors

More information to follow .....



# ENT EMERGENCY MANAGEMENT COURSE

March 10th 2017 12:30-17:30  
Skills Lab, PRH

Interactive practical stations with  
consultant faculty covering:

- 12:30 registration & light lunch
- Basic ENT examination
- Flexible Nasendoscopy
- Nasal Cautery & Packing
- Ear Microscopy & FB removal
- Quinsy drainage
- Tracheostomy Tube change

To book your place contact [Karen.Bryan@sath.nhs.uk](mailto:Karen.Bryan@sath.nhs.uk)  
EXT 4752

## Meet the Medical Directorate Team

The Medical Directorate has a wide-ranging remit and supports medical colleagues within the Trust with their appraisals and revalidation, their job planning, and also in providing a regular essential education programme for senior medical staff, and much more.

Our team members are Dr Edwin Borman (Medical Director and Caldicott Guardian), Sam Hooper (Medical Performance Manager), Alison Jones (GP Engagement), Kim Paterson and Emily Armstrong (both Revalidation Support Officers) and Gill Harrill (Executive Assistant). Please have a look at our web page on the intranet at [http://intranet/Medical\\_Directors\\_Information/default.asp](http://intranet/Medical_Directors_Information/default.asp) for more information about us and what we do.

One piece of work which we will shortly be starting is a qualitative audit of inpatient (eScript) discharge summaries with a few GP practices. The aim of the audit is to highlight those areas of the discharge summary where we need to improve, and the audit results will form the focus of an education programme for junior doctors during this year. There will also be a *User Guide to completing discharge summaries* coming out shortly, to help our medical staff with writing meaningful and informative summaries. We intend to repeat the audit every 6 months or so, to check on our progress with making improvements.

Also of interest is that The Academy of Medical Royal Colleges/NHS England recently produced a set of 8 standards for improving the communication and handover of patient diagnostic test results on discharge from hospital. These standards also cover many other aspects, for example, the provision of clear and timely information on discharge and how any discharge summary actions are acted on, and are therefore of relevance to both primary and secondary care.

Dr John Jones, Deputy Medical Director, has recently set up a small working group of Consultant and GP colleagues to review these standards of communication following discharge from hospital. At its first meeting in November, the group agreed that improving the quality of discharge summary content was essential in ensuring a smooth and clinically safe handover of patient care, especially around the information given to patients and the recommended actions for GPs. As well as considering what these standards mean for primary and secondary care and how we should move forward to achieve them, the work of the group will be very closely linked with the discharge summary audit and the junior doctor education programme.

Last but not least, please help us to help you. We are very keen to keep in touch with our junior doctor colleagues, to pass on news and updates from the Medical Directorate team and the wider Trust. We would welcome hearing from you on how we can best contact you: for example, whether you prefer communication by email, through the Medical Education Newsletter, through notice boards, or before or after your weekly training sessions – or all of these methods! Please contact Alison at [alison.jones2@sath.nhs.uk](mailto:alison.jones2@sath.nhs.uk) with your suggestions for how we can improve our communication with you.

## Recognition & Approval of Trainers

Please remember that all named Clinical and Educational Supervisors **must** be registered with the GMC as an approved trainer.

The Medical Education department hold a database of all trainers **unless you are recorded on this with full accreditation you can not be allocated a trainee.**

In order to be granted full accreditation trainers must meet a number of requirements.

SaTHs local framework can be accessed from the [Postgraduate Medical Education Intranet Pages:](#)

[http://intranet/pgmc/educational\\_clinical\\_supervisors.asp](http://intranet/pgmc/educational_clinical_supervisors.asp)

Please contact us if you would like to discuss becoming accredited or the Educational Lead / College Tutor in your department for guidance .



### For those of you that are already accredited

You need an annual educational appraisal (through Equiniti).

You must also ensure that you continue to provide mapped evidence / CPD to the **GMC domains** annually in order for your Trust Appraiser to confirm that you meet with required standards.

We are also required to record the date of your appraisal and any CPD you attend in the Medical Education Department

## Medical Staffing—Junior Doctor Contract Update

All GPVTS work schedules for March and April have been forwarded to St Helens and Knowsley as Lead Employer for GP trainees.

SaTH March starters who will be moving over to the new contract have to be issued with their Work Schedules and the FY1 April Work Schedules have also been sent out .

The *Code of practice: provision of information for postgraduate medical training* (first published in 2011), aims to set minimum standards for Health Education England (HEE), employers and doctors, around the provision of information during the recruitment process.

The code of practice has been jointly updated by HEE, NHS Employers and the British Medical Association (BMA), as part of the work led by HEE to improve the experience of doctors and dentists in training.

## Junior Doctor Contract Update Continued...

Key points in the 2016 version includes:

- HEE have committed to providing information to employers (and to doctors via the Oriel system) at least 12 weeks before a doctor is due to start in post.
- The employer can then ensure that relevant information is sent to the doctor eight weeks before starting in post. For doctors new to your trust, this information would usually be contained in your conditional offer of employment.
- Full details on the information to be provided are included in the Code of Practice document. The template/generic rota must be given at eight weeks.
- On receiving this information, the doctor should make any requests for known annual leave so that these can be facilitated when creating the duty roster (ie what the doctor will actually be working). The duty roster should be provided at least six weeks in advance of the doctor starting in post.
- Individual doctors have a responsibility to respond promptly to requests from employers in order to aid the smooth running of the process. Doctors should respond at least within five working days.
- This should help to facilitate the removal of fixed leave in rotas.

The table below lists the upcoming rotation dates, and the corresponding code of practice deadline for sending information to the doctor:

Rotation date	Code of Practice deadline for sending information to doctors (8 weeks before)
1 February 2017	7 December 2016
1 March 2017	4 January 2017
5 April 2017	8 February 2017
2 August 2017	7 June 2017
6 September 2017	12 July 2017
4 October 2017	9 August 2017

Bridget Barrowclough as Guardian of Safe Working has recently attended a regional networking meeting to meet with other Guardians from across the West Midlands, this was the first regional networking session and I understand that they intend to continue to meet regularly. Bridget is also due to attend a national Guardian of Safe working hours event on 14 March.

Pat Pedley as Medical Staffing Manager recently attended a national Junior Contract Working group meeting to feedback to NHS Employers on how that contract was working since the FY1 had been transferred onto the new contract. They received feedback from all Regions on what had gone and hadn't gone so well plus discussed further guidance which to be issued nationally in next month or so. It is essential that both Bridget and I feedback on areas of concerns so that these can be feedback to our two networking groups including NHS Employers.



## Who's who in Post Graduate Medical Education?

<b>Mr Tom Crichlow</b> Director of Post Graduate Medical Dental Education <a href="mailto:Tom.Crichlow@sath.nhs.uk">Tom.Crichlow@sath.nhs.uk</a>	4383	<b>Ann Taylor</b> PRH Centre Assistant Manager <a href="mailto:Ann.Taylor@sath.nhs.uk">Ann.Taylor@sath.nhs.uk</a>	4669
<b>Dr Jenni Rowlands</b> Foundation Training Programme Director/Clinical Tutor <a href="mailto:Jennifer.Rowlands@sath.nhs.uk">Jennifer.Rowlands@sath.nhs.uk</a>	3249	<b>Sharon Percival</b> Foundation Programme Administrator <a href="mailto:Sharon.Percival@sath.nhs.uk">Sharon.Percival@sath.nhs.uk</a>	4371
<b>Dr Nawaid Ahmad</b> Deputy Foundation Training Programme Director <a href="mailto:Nawaid.Ahmad@sath.nhs.uk">Nawaid.Ahmad@sath.nhs.uk</a>		<b>Charlotte Saywell</b> Receptionist/Finance Administrator <a href="mailto:Charlotte.Saywell@sath.nhs.uk">Charlotte.Saywell@sath.nhs.uk</a>	2500
<b>Sam Jones</b> Medical Education Manager <a href="mailto:Samantha.Jones@sath.nhs.uk">Samantha.Jones@sath.nhs.uk</a>	4403	<b>Gill Frost</b> Centre Assistant <a href="mailto:Gillian.Frost@sath.nhs.uk">Gillian.Frost@sath.nhs.uk</a>	4935
<b>Sam Membury</b> Deputy Medical Education Manager <a href="mailto:Samantha.Membury@sath.nhs.uk">Samantha.Membury@sath.nhs.uk</a>	4414 2506	<b>Matt Taylor</b> AV Technician <a href="mailto:Matthew.Taylor@sath.nhs.uk">Matthew.Taylor@sath.nhs.uk</a>	2515
		<b>Natalie Chambers</b> Centre Assistant <a href="mailto:Natalie.Chambers@sath.nhs.uk">Natalie.Chambers@sath.nhs.uk</a>	4636

### Simulation & Clinical Skills Training

**Karen Bryan** 2435  
[Karen.Bryan@sath.nhs.uk](mailto:Karen.Bryan@sath.nhs.uk)



Welcome to Harbaksh Singh, who has recently been appointed to the team and will work closely with Karen Bryan to help facilitate the Clinical Skills Lab at PRH.

**Harbaksh Singh** 4761  
Centre Assistant  
[Harbaksh.Singh@sath.nhs.uk](mailto:Harbaksh.Singh@sath.nhs.uk)

#### Raising Concerns

If you have an issue you feel can't wait for a junior doctors forum or feel uncomfortable discussing an issue in a public forum please email your concerns to:

[trainee.concerns@sath.nhs.uk](mailto:trainee.concerns@sath.nhs.uk)



Post Graduate Medical  
Education Department

The Shrewsbury and  
Telford Hospital  
NHS Trust