

The Shrewsbury and Telford Hospital NHS Trust

\*Private Sessions

Paper 3

Trust Board Business Forward Plan

	30 October 2014 @ 9.30am, PRH	27 November 2014 @ 10am, RSH (9.30am – NED Pre-Meet)	29 January 2015 @ 9.30am, PRH
<b>Standing Items</b>	Chairs Award Patient Story (+ Walkabout by Board Members) Declaration of Interests – full list (DCG) Trust Performance Report & Monitor Licence Board self-certifications Nursing & Midwifery Staffing Review (Monthly Update – DNQ in IPR) HR Policies – HR11 Pay Protection (WD) Committee reports Future Fit update Women & Children's Unit Update High Risk update * Workforce update *	Chairs Award Patient Story (+ Walkabout by Board Members) Declaration of Interests – full list (DCG) Trust Performance Report & Monitor Licence Board self-certifications Nursing & Midwifery Staffing Review (Monthly Update – DNQ in IPR) HR Policies Committee reports Future Fit update (DBE) High Risk update * Workforce update *	Chairs Award Patient Story (+ Walkabout by Board Members) Declaration of Interests – full list (DCG) Trust Performance Report & Monitor Licence Board self-certifications Nursing & Midwifery Staffing Review (Monthly Update – DNQ in IPR) HR Policies Committee reports Future Fit update (DBE) High Risk update * Workforce update *
<b>Governance Schedule</b>	CQC Feedback following October 2014 Visit (DNQ)	CQC Intelligent Monitoring Report & Action Plan (DCG)	CQC Inspection Report (DNQ) Board Assurance Framework (CEO)
<b>Information Pack</b>	Draft Committee Minutes HR Policies	Draft Committee Minutes HR Policies	Draft Committee Minutes HR Policies
<b>Items Carried Forward from meetings</b>	Cancer Performance Update (2014.1/153 – COO) (included in IPR) Ophthalmology Review Update (2014.1/150 - COO) (included in IPR) Quality & Safety Update (incl. Cleanliness update (2014.1/153 – DNQ - Included in Q&S Cttee Update) Workforce Update (incl. 7-day working update 2014.1/150 – WD - Included in Workforce Cttee Update) Update on Recruitment to Challenged Areas (2014.1/153 & 2014.2/161 – WD)	Update re: Asbestos Management in Estates (2014.2/044) (FD) *	Review of Strategic Objectives (2014.1/150 - DBE) Update following review of W&C Services move (2014.1/149 - COO)
<b>Other</b>	Leadership Conference (CEO) Financial Position (CEO) Update on Transforming Urgent and Emergency Care Services in England and approve direction of travel towards designation of SaTH as Specialist Emergency Centre status (MD) Quality Impact Assessment Update (DNQ) (Included in IPR) Values Video (WD)  Remuneration Committee Minutes & Recommendations following 25 Sept 2014 (WD) *	Comm. ToR & Dates of Board Meetings (DCG) Report on Use of Corporate Seal (DCG) Q2 Complaints Report (Jul – Sept 2014) (ADNQ) Annual Report of Breast Screening 2013/14 (COO) Annual Review of Standing Orders, SFIs and Scheme of Delegation (FD)  Corporate Trustee meeting - Charitable Funds Annual Report and Accounts 2013/14	CFC Annual Report & Annual Accounts 2013/14 (FD) Foundation Trust Update (6-monthly) (DCG)

NB: As Required – Operational Exception Flash Reports/Schedules for Tender/ Annual Review Enabling Strategies

Updated 231014