

**Finance Committee**  
**(Trust Board Public Session Report)**

Key summary points from the meeting held on 29<sup>th</sup> April 2014

1. **Financial outturn 2013/14**

As reported in the Board's papers.

The surplus of £65k for the year is expected to be the final result subject to any audit adjustments. It meets the targeted breakeven requirement and also the targeted cash balance of £2.2million.

Within the Board's report the following points are emphasised:

The final two months saw an increased trend in spend levels on both pay and non-pay. Both may have been influenced by the higher level of activity but the Committee emphasise the need to ensure that, in the new financial year, cost levels revert back to budgeted levels and close monitoring is maintained.

Pay costs in March may also have been influenced by a higher level of annual leave taken at the year end with consequential effects on agency cover. In managing staff levels it is important to ensure effective management of annual leave and the "smoothing" of this to optimise cover requirements.

The balance sheet continues to show a major net current liability with consequential liquidity issues, as previously considered by the Board.

Liquidity issues have resulted in a poor level of creditor payment performance, especially for non-NHS suppliers and improving upon this must be a priority for the Board. (The significant year end debtor total in respect of Telford and Wrekin CCG has been cleared in April 2014).

The securing of a breakeven position was a significant challenge in the revised financial plan. The Committee commends the Board to express its appreciation of the achievement underpinned by significant activity levels maintained in the final quarter.

2. **Future Configuration of Hospital Services Update**

The committee reviewed the latest position. There is no adverse report to make.

The project remains on course for September 2014 and on budget. Operational issues are being effectively addressed and managed and, currently, final preparations are being made for staff transfers between sites later in the year.

The Committee reviewed the impact of deferring project 2 for works at the RSH site pending the current clinical and Future Fit review. There is no material implication to draw to the Board's attention but the delay could lead to some future cost increases as inflation and economic demand rise.

### 3. **Historic Due Diligence Update**

The latest position in respect of HDD actions was reviewed. The Committee advise that three actions be designated as implemented, namely:

The improved format and process for the development of future LTFM,  
A basis for developing the capacity of the Board, and  
An effective process for ensuring the effective implementation of the Finnamore report's findings.

Other ongoing actions are being addressed and remain within their due timescales.

### 4. **Losses and Special Payments**

These are reported to the Board as an agenda item. The Committee reviews these at each meeting and does not draw any issues of particular concern to the Board.

Creditor payments in excess of £100k include the latest quarterly payment to Danwood as part of the agreement in terms of printing costs.

The Committee advise the Board to adopt the statement of losses and special payments as a basis for accepting accountability for the actions taken.

**A second and separate feedback report** is made in respect of the Committee's review of the Financial Strategy 2014/15 which relates to the Board's private session agenda.

Name of Chair: Dennis Jones

Date report prepared: 29<sup>th</sup> April 2014

**HOSPITAL EXECUTIVE COMMITTEE**

Key summary points from the meeting held on Tuesday 29<sup>th</sup> April 2014.

The Committee received an overview of the finance position for Month 12 and the full year end.

The Committee received and NOTED the contents of the IST Cancer report along with the Remedial Action Plan.

The Committee NOTED the findings and results of the In Patient survey that will inform the development of a robust improvement action plan.

The Committee NOTED the findings and results of the staff survey, and the next steps planned that will help deliver the required improvements in workforce experience, health and wellbeing.

The Committee NOTED that the Finance Recovery Board was disbanded and that Cost Improvement Programmes and initiatives would be monitored fortnightly by the Executive Directors.

The Committee NOTED a progress update on the first phase of Future Fit and the work underway as the Trust moves in phase two, and a discussion was held around the Future Fit timetable of key events and planned initiatives.

**Debbie Kadum, Acting Chair**  
**Tuesday 29<sup>th</sup> April 2014**