

<b>Reporting to:</b>	<b>Trust Board – 26 June 2014</b>
<b>Title</b>	Health and Safety and Security Committee Annual Report
<b>Sponsoring Director</b>	Director of Corporate Governance
<b>Author(s)</b>	Head of Assurance Health and Safety Team Manager
<b>Previously considered by</b>	
<b>Executive Summary</b>	The purpose of this report is to review the work undertaken by the Health, Safety and Security Committee between April 21013 to March 2014 and to set out how the Committee performed against its responsibilities as defined in its Terms of Reference. It also makes recommendations for improvements.
<b>Strategic Priorities</b> <input type="checkbox"/> Quality and Safety <input type="checkbox"/> Healthcare Standards <input checked="" type="checkbox"/> People and Innovation <input type="checkbox"/> Community and Partnership <input type="checkbox"/> Financial Strength	<b>Operational Objectives</b> PI1 Implement a staff engagement framework that improves employment experience and reduces absence to less than 4%
<b>Board Assurance Framework (BAF) Risks</b>	<input type="checkbox"/> Deliver Safe Care or patients may suffer avoidable harm and poor clinical outcomes and experience <input type="checkbox"/> Implement our falls prevention strategy to help prevent patients suffering serious injury <input type="checkbox"/> Achieve safe and efficient Patient Flow or we will fail the national quality and performance standards <input type="checkbox"/> Clear Clinical Service Vision or we may not deliver the best services to patients <input checked="" type="checkbox"/> Good levels of Staff Engagement to get a culture of continuous improvement or staff morale and patient outcomes may not improve <input type="checkbox"/> Resolve our (historic) shortfall in liquidity and the structural imbalance in the Trust's Income & Expenditure position
<b>Care Quality Commission (CQC) Domains</b>	<b>Outcomes</b> <input type="checkbox"/> Safe <input type="checkbox"/> Effective <input type="checkbox"/> Caring <input type="checkbox"/> Responsive <input checked="" type="checkbox"/> Well led
<input checked="" type="checkbox"/> <b>Receive</b> <input type="checkbox"/> <b>Review</b> <input type="checkbox"/> <b>Note</b> <input type="checkbox"/> <b>Approve</b>	<b>Recommendation</b> <ul style="list-style-type: none"> <li>▪ To <b>receive</b> the Health and Safety and Security Committee Annual Report</li> </ul>

<b>Reporting to:</b>	<b>Trust Board - 26 June 2014</b>
<b>Title</b>	Annual Security Report
<b>Sponsoring Director</b>	Julia Clarke, Director Corporate Governance.
<b>Author(s)</b>	Jon Simpson, Trust Security Manager.
<b>Previously considered by</b>	Audit Committee 5 June 2014 (for note). HEC 24 June 2014 (for note). H&S 19 June 2014 (for note).
<b>Executive Summary</b>	<p>The NHS Standard Contract is now published by NHS England (<a href="http://www.commissioningboard.nhs.uk/nhs-standard-contract">www.commissioningboard.nhs.uk/nhs-standard-contract</a>) and is used by CCG's when commissioning NHS Services. The security management conditions are set out in the general conditions section and place obligations on providers including:</p> <p>6.1 Maintaining security management arrangements.                  6.4 For commissioners to review the security management provisions put in place by the provider.                  6.5 For the provider to implement any modifications required by the commissioner.</p> <p>This report highlights security management at SaTH during 2013-14 including:</p> <ul style="list-style-type: none"> <li>• The number of reported security incidents has risen compared to last year but the 3 year trend shows a generally decreasing number of incidents.</li> <li>• The number of reported incidents of intentional violence and aggression has risen compared to last year, this partially due to the activities of one complex patient; however the 3 year trend shows a generally decreasing number of incidents of intentional physical and verbal abuse.</li> <li>• Work to gain some form of sanction or redress for acts of intentional violence and aggression including verbal abuse remains strong with joint working with local police, the use of our existing framework for the issue of written warnings and behavioural contracts and the use of Body Worn Video surveillance camera equipment all continuing to prove successful.</li> <li>• Security staff efforts were recognised at the Trust awards after they were awarded the Community &amp; Partnership award for 2013-14.</li> <li>• Non-intentional (clinical) aggression reporting remains as high as previous years but may benefit in the coming year when more appropriate training for staff in managing clinically challenging behaviour, based on new national guidance from NHS Protect is introduced.</li> <li>• Support for Lone Worker programs continues.</li> <li>• Significant progress in terms of CCTV has been made by the opening of a CCTV security camera control and monitoring room at the RSH.</li> </ul>
<b>Strategic Priorities</b> <input type="checkbox"/> Quality and Safety <input type="checkbox"/> Healthcare Standards <input checked="" type="checkbox"/> People and Innovation <input checked="" type="checkbox"/> Community and Partnership <input type="checkbox"/> Financial Strength	<b>Operational Objectives</b> PI1 Implement a Staff Engagement Framework that improves employment experience and reduces absence to less than 4% CP1 Develop an integrated service strategy in conjunction with all health and social care partners CP6 Achieve sustained improvement in trust, confidence, reputation, customer service and public/community engagement

<b>Board Assurance Framework (BAF) Risks</b>	<input checked="" type="checkbox"/> Deliver Safe Care or patients may suffer avoidable harm and poor clinical outcomes and experience <input checked="" type="checkbox"/> Achieve safe and efficient Patient Flow or we will fail the national quality and performance standards <input type="checkbox"/> Clear Clinical Service Vision or we may not deliver the best services to patients <input checked="" type="checkbox"/> Good levels of Staff Engagement to get a culture of continuous improvement or staff morale and patient outcomes may not improve <input type="checkbox"/> Appoint Board members in a timely way or may impact on the governance of the Trust <input type="checkbox"/> Achieve a Financial Risk Rating of 3 to be authorised as an FT
<b>Care Quality Commission (CQC) Domains</b> <input checked="" type="checkbox"/> Safe <input checked="" type="checkbox"/> Effective <input type="checkbox"/> Caring <input type="checkbox"/> Responsive <input type="checkbox"/> Well led	<b>Outcomes</b> 7: Safeguarding people who use services from abuse - People should be protected from abuse and staff should respect their human rights. 10: Safety and suitability of premises - People should be cared for in safe and accessible surroundings that support their health and welfare. 11: Safety, availability and suitability of equipment - People should be safe from harm from unsafe or unsuitable equipment. 12: Requirements relating to workers - People should be cared for by staff who are properly qualified and able to do their job.
<input type="checkbox"/> Receive <input type="checkbox"/> Review <input type="checkbox"/> Note <input checked="" type="checkbox"/> Approve	<b>Recommendation</b> The Board is asked to <b>ratify</b> and <b>approve</b> the 2013-14 annual security report.

<b>Reporting to:</b>	<b>Trust Board - June 2014</b>
<b>Title</b>	Safeguarding Adults and Children Annual Report
<b>Sponsoring Director</b>	Director of Nursing & Quality
<b>Author(s)</b>	Teresa Tanner Named Nurse Safeguarding Children & Helen Hampson Lead Nurse Safeguarding Adults
<b>Previously considered by</b>	Trust Safeguarding Operational Group
<b>Executive Summary</b>	<b>This report describes the work and developments in the last year provided by the Trust's Safeguarding Team for both adults and children. It also highlights the achievements over the last twelve months whilst providing assurance to the Board of how the Trust delivers its statutory duties in relation to safeguarding children under Section 11 of the Children Act (2004) and how we work within national guidance for Adult Safeguarding.</b>
<b>Strategic Priorities</b> <input checked="" type="checkbox"/> Quality and Safety <input type="checkbox"/> Healthcare Standards <input type="checkbox"/> People and Innovation <input type="checkbox"/> Community and Partnership <input type="checkbox"/> Financial Strength	<b>Operational Objectives</b> <ul style="list-style-type: none"> <li>• Reduce harm, deliver best clinical outcomes and improve patient experience through our Quality Improvement Strategy.</li> </ul>
<b>Board Assurance Framework (BAF) Risks</b>	<input checked="" type="checkbox"/> If we do not deliver <b>safe care</b> then patients may suffer avoidable harm and poor clinical outcomes and experience <input type="checkbox"/> If we do not implement our <b>falls</b> prevention strategy then patients may suffer serious injury <input type="checkbox"/> Risk to <b>sustainability</b> of clinical services due to potential shortages of key clinical staff <input type="checkbox"/> If we do not achieve safe and efficient <b>patient flow</b> and improve our processes and capacity and demand planning then we will fail the national quality and performance standards <input type="checkbox"/> If we do not have a clear <b>clinical service vision</b> then we may not deliver the best services to patients <input type="checkbox"/> If we do not get good levels of <b>staff engagement</b> to get a culture of continuous improvement then staff morale and patient outcomes may not improve <input type="checkbox"/> If we are unable to resolve our (historic) shortfall in <b>liquidity</b> and the structural imbalance in the Trust's <b>Income &amp; Expenditure</b> position then we will not be able to fulfil our financial duties and address the modernisation of our ageing estate and equipment
<b>Care Quality Commission (CQC) Domains</b>	<input checked="" type="checkbox"/> Safe <input checked="" type="checkbox"/> Effective <input checked="" type="checkbox"/> Caring <input type="checkbox"/> Responsive <input checked="" type="checkbox"/> Well led

**Receive**

**Review**

**Note**

**Approve**

**Recommendation**