

<b>Reporting to:</b>	<b>TRUST BOARD - 1 MAY 2014</b>
<b>Title</b>	COMMON SEALING OF DOCUMENTS
<b>Sponsoring Director</b>	Julia Clarke, Director of Corporate Governance
<b>Author(s)</b>	
<b>Previously considered by</b>	
<b>Executive Summary</b>	This is an update on the use of the Trust's Common Seal since the last update to the Board in April 2013, for the period 9 Mar 2013 to 31 March 2014, pursuant to s9 Standing Orders "Custody of Seal and Sealing of Documents". All are numbered consecutively in a book provided for that purpose, and signed by the persons who have approved and authorised the document and those who attested the seal (Attachment 1).
<b>Strategic Priorities</b> <input type="checkbox"/> Quality and Safety <input type="checkbox"/> Healthcare Standards <input type="checkbox"/> People and Innovation <input type="checkbox"/> Community and Partnership <input type="checkbox"/> Financial Strength	<b>Operational Objectives</b>
<b>Board Assurance Framework (BAF) Risks</b>	<input type="checkbox"/> If we do not deliver <b>safe care</b> then patients may suffer avoidable harm and poor clinical outcomes and experience <input type="checkbox"/> If we do not implement our <b>falls</b> prevention strategy then patients may suffer serious injury <input type="checkbox"/> Risk to <b>sustainability</b> of clinical services due to potential shortages of key clinical staff <input type="checkbox"/> If we do not achieve safe and efficient <b>patient flow</b> and improve our processes and capacity and demand planning then we will fail the national quality and performance standards <input type="checkbox"/> If we do not have a clear <b>clinical service vision</b> then we may not deliver the best services to patients <input type="checkbox"/> If we do not get good levels of <b>staff engagement</b> to get a culture of continuous improvement then staff morale and patient outcomes may not improve <input type="checkbox"/> If we are unable to resolve our (historic) shortfall in <b>liquidity</b> and the structural imbalance in the Trust's <b>Income &amp; Expenditure</b> position then we will not be able to fulfil our financial duties and address the modernisation of our ageing estate and equipment
<b>Care Quality Commission (CQC) Domains</b>	<input type="checkbox"/> Safe <input type="checkbox"/> Effective <input type="checkbox"/> Caring <input type="checkbox"/> Responsive <input checked="" type="checkbox"/> Well led
<input checked="" type="checkbox"/> <b>Receive</b> <input type="checkbox"/> <b>Review</b> <input checked="" type="checkbox"/> <b>Note</b> <input type="checkbox"/> <b>Approve</b>	<b>Recommendation</b> Board Members are asked to <b>NOTE</b> the Sealings as detailed in the Register for the period 9 March 2013 to 31 March 2014.



THE SHREWSBURY AND TELFORD HOSPITAL NHS TRUST

TRUST BOARD MEETING – 1 MAY 2014

REPORT ON COMMON SEALING OF DOCUMENTS

The following sealings have taken place since the last report submitted to Trust Board in April 2013 :

Seal No.	Title of Document	Date of Sealing	Signed by :
69	Grant Agreement between Lingen Davies Cancer Relief Fund (1) and SaTH NHS Trust (2) in respect of funding for provision of a 3 <sup>rd</sup> GI Cancer Diagnosis Room at PRH.	17 April 2013	<ul style="list-style-type: none"><li>▪ P Herring</li><li>▪ N Nisbet</li></ul>
70	Deed of Variation between (1) Shropshire Council, (2) SaTH NHS Trust and (3) Secretary of State for Health pursuant to s106 and s106A Town & Country Planning Act 1990 relating to land at RSH.	25 June 2013	<ul style="list-style-type: none"><li>▪ P Herring</li><li>▪ N Nisbet</li></ul>