

The Shrewsbury and Telford Hospital NHS Trust

*Private Sessions

Trust Board Business Forward Plan

	31 July 2014 (9.30am – NED Pre-Meet)	28 Aug 2014 – No meeting	11 September 2014 3.00pm - AGM	25 September 2014 (9.30am – NED Pre-Meet)
Standing Items	Chair's Award (CD) Patient Story (DNQ) Declaration of Interests – full list (DCG) Integrated Quality/Finance/Perform. Report & Board self-certifications (CEO) HR Policies (WD)) Committee reports (DCG) Future Fit update (CEO/MD) Moving Women & Children's Unit (CEO) Nursing & Midwifery Staffing Review (Monthly Update – DNQ in IPR) High Risk update * (DNQ) Employment Issues* (WD)		Annual Report & Summary (FD) Annual Accounts 2013/14 (FD)	Chairs Award Patient Story Declaration of Interests – full list (DCG) Integrated Quality/Finance/Perform. Report & Board self-certifications HR Policies Committee reports Future Fit update (DBE) Moving Women & Children's Unit (CEO) Nursing & Midwifery Staffing Review (Monthly Update – DNQ in IPR) High Risk update * Employment Issues* Annual Review of Standing Orders, SFIs and Scheme of Delegation (FD)
Governance Schedule	Risk Management Strategy (DCG) Revalidation Report (MD) Quarterly review of patient story themes – (DNQ) Annual Reports 2013/14 <ul style="list-style-type: none"> ▪ Infection Control Prevention (DNQ/DIPC) ▪ Complaints (DNQ) ▪ Quality & Safety Committee (DNQ) Quarterly CQC IMR			Board Assurance Framework (CEO) 6-monthly Review of Strategic Objectives (DBE) Sustainability Update (DCG) Q1 Complaints Report Apr-Jun 2014 (DNQ – J Harrison)
Information Pack	Draft Committee Minutes HR Policies			Draft Committee Minutes HR Policies
Items Carried Forward from meetings	People Strategy – Workforce Transformation (1/053 – 27 Mar 2014) Consultant Revalidation Report			Operational Resilience and Capacity Planning for 2014/15 (COO – 2014.1/108)
Other	Volunteer Strategy (DCG) NHS Shropshire and NHS Telford & Wrekin Draft Strategic Plan 2014/15 – 2018/19 (DBE) Remuneration Committee Draft Minutes/Recommendations* (WD)			Annual Report of Professional Education (MD & DNQ) Cervical Screening QA Team Visit Report (COO) – in IPR

NB: As Required – Operational Exception Flash Reports/Schedules for Tender/ Annual Review Enabling Strategies
Updated 180714