

TRUST BOARD MEETING TO BE HELD IN PUBLIC

at 1.00pm on Thursday 1 December 2016

Seminar Room 5, Shropshire Conference Centre, RSH

A private Board meeting will precede this where it will be resolved that representatives of the press and other members of the public be excluded having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest (section 1(2) Public Bodies (Admission to Meetings) Act 1960)

Peter Latchford, Chair

PUBLIC AGENDA

1.	WELCOME AND APOLOGIES	Verbal	Chair	1.00pm
2.	VIP AWARDS	Verbal	Workforce Director	1.05pm
3.	PATIENT STORY	Verbal	Dir. Nursing & Quality	1.15pm
4.	BOARD MEMBERS' DECLARATIONS OF INTERESTS	1	Chair	1.25pm
5.	DRAFT MINUTES of Public Trust Board meeting held on 29 September 2016	2	Chair	1.30pm
6.	MATTERS ARISING from the Minutes:	Verbal	Chair	
	2016.2/134 – Update in relation to nursing overtime	Verbal	Workforce Director	
7.	To Receive and Approve 3-month Forward Plan	3	Chair	1.35pm
8.	CHIEF EXECUTIVE'S OVERVIEW	Verbal	Chief Executive	1.40pm

TRANSFORMATION

9.	To Receive and Approve Sustainable Transformation Plan (<i>to follow</i>)	4	Chief Executive	1.50pm
10.	To Receive Sustainable Services Update & To Approve Proposed Outline Business Case & Commencement of Consultation	5	Associate Director of Service Transformation	2.15pm
11.	To Receive and Approve Future Fit Update	6	Chief Executive	2.45pm
12.	To Receive VMI Update – Presentation - Attendance from Sarah Sivill & Lisa Butler	7	Kaizen Promotion Office Lead	2.55pm

QUALITY

13.	To Receive and Approve Summary from Quality Committee held 19 October 2016	8	Dir. Nursing & Quality	3.10pm
14.	To Receive and Approve recommendations from Kate Stanton- Davies Report	Verbal	Dir. Nursing & Quality	3.15pm
15.	To Receive and Approve the Neonatal Term Admissions – CQUIN Action Plan Q2	9	Dir. Nursing & Quality	3.25pm
16.	To Support the Approval of Winter Resilience Plan 2016/17	10	Chief Operating Officer	3.30pm
17.	To Receive and Approve actions taken on Never Events	11	Medical Director	3.40pm

SUSTAINABILITY

18.	To Receive and Approve Summaries from Sustainability Committee held 25 October & 29 November 2016 (<i>to follow</i>)	12i 12ii	Committee Chair	3.50pm
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19. To Receive and Approve Financial Recovery Plan	13	Finance Director	3.55pm
20. To Receive and Approve Charitable Funds Annual Report & Accounts 2015/16 and Management Representation Letter	14	Finance Director	4.05pm
21. To Receive and Approve MRI Business Case	15	Chief Executive	4.10pm
22. To Receive and Approve Trust Performance Report including	16	Finance Director	4.20pm
• Monthly Nurse Staffing Data	16i 16ii	Dir. Nursing & Quality	
WORKFORCE			
23. To Receive and Approve Summaries from Workforce Committee held 21 October & 19 November 2016	17	Workforce Director	4.35pm
24. To Receive and Approve Equality and Diversity update including Workforce Race Equality Scorecard	18	Workforce Director	4.40pm
25. To Receive and Approve Agency Self Certification Checklist	19	Workforce Director	4.50pm
ASSURANCE			
26. To Receive and Approve External Auditor Appointment (<i>to follow</i>)	20	Committee Chair	5.00pm
27. To Receive Complaints & PALS Quarterly Update	21	Dir. Corporate Governance	5.10pm
28. To Receive Sustainable Development Management Plan (SDMP) Action Plan Update	22	Dir. Corporate Governance	5.20pm
29. To Receive and Approve Board Assurance Framework New Risk – Winter Planning	23	Chief Executive	5.30pm
30. To Receive and Approve 2017 & 2018 Trust Board Meeting Dates	24	Chief Executive / Dir. Corporate Governance	5.35pm
31. To Receive and Approve 2015/16 Annual Reports:			5.40pm
• Integrated Education	25	Workforce Director	
32. ANY OTHER BUSINESS	Verbal	Chair	
33. LEARNING FROM MEETING	Verbal	Chair	5.45pm

QUESTIONS FROM THE FLOOR

34. **NEXT FORMAL TRUST BOARD MEETING:**
- **Thursday 2 February 2017, 2pm, Lecture Theatre, Education Centre, PRH**