

The Shrewsbury and Telford Hospital NHS Trust

ANNUAL GENERAL MEETING

**Held on Thursday 28 September at 5.15pm at
Shropshire Conference Centre, Royal Shrewsbury Hospital**

PUBLIC SESSION MINUTES

Present:	Mr P Latchford Mr P Cronin Mr H Darbhanga Mr C Deadman Dr D Lee Mrs T Mingay Mr B Newman Dr C Weiner Mr S Wright Dr E Borman Mrs D Kadum Mr N Nisbet Mrs D Fowler	Chair Non-Executive Director (NED) Non-Executive Director (NED) Non-Executive Director (NED) Non-Executive Director (NED) Designate Non-Executive Director (D.NED) Non-Executive Director (NED) Non-Executive Director (NED) Chief Executive Officer (CEO) Medical Director (MD) Chief Operating Officer (COO) Finance Director (FD) Director of Nursing, Midwifery & Quality (DNMQ)
	Mrs J Clarke	Director of Corporate Governance (DoCG) / Company Secretary (CS)
In attendance:	Miss V Maher	Workforce Director (WD)
Meeting Secretary	Mrs S Matthey	Committee Secretary (CS)
Apologies:	None	

2017.2/187	WELCOME & APOLOGIES The Chair welcomed the Board members and members of the public to the Annual General Meeting.
2017.2/188	MINUTES OF ANNUAL GENERAL MEETING HELD 3 SEPTEMBER 2016 The minutes of the AGM held 3 September 2016 had been APPROVED at the 29 September 2016 Trust Board as a true record.
2017.2/189	ANNUAL REVIEW - A YEAR IN REVIEW The Board were pleased to receive a video presentation entitled 'A Year in Review' sharing some of the highlights achieved by the organisation over the 12 months from April 2016 to March 2017. The DCG was pleased to report that the video had been produced in-house by the Communications Team.

..... Chair
29 September 2016

2017.2/190	ANNUAL REPORT 2016/17
	<p>The Board were reminded that they had already received and approved the Annual Report, Annual Accounts and Quality Account at the Special Board meeting held on 30 May 2017.</p> <p>The Chair thanked staff and colleagues for their continuing support and efforts over the past year and also to look forward to the year ahead.</p> <p>The Board then formally APPROVED the Annual Report, Annual Accounts and Quality Account at the September 2017 Trust Annual General Meeting.</p>
2017.2/191	VIP AWARD FINALISTS 2017
	<p>The CEO introduced a presentation in preparation for the 2017 VIP Award event taking place at the Mercure Shrewsbury Albrighton Hall Hotel the following evening.</p> <p>The presentation informed the members of the 2016 VIP Award Winners and Finalists for the 2017 event.</p> <p>The members agreed that last year's event felt very special and the staff in attendance felt very valued.</p>
2017.2/192	ANY OTHER BUSINESS
	<p>Dr Lee (NED) enquired if 'SaTH at Home' will feature in next year's Annual Report.</p> <p>The CEO reported that there is some work to be undertaken and it will be a growing piece for the Trust. The CEO welcomed Dr Lee's views on this.</p> <p>Action: CEO / David Lee</p> <p>The Chair thanked everyone again for their contribution over the past year and closed the meeting.</p>
2017.2/193	THE MEETING THEN CLOSED AND THE BOARD TOOK QUESTIONS FROM THE FLOOR
2017.2/194	DATE & TIME OF NEXT PUBLIC TRUST BOARD MEETING
	<p>Thursday 30 November, 12noon, Seminar Rooms 1&2, Shropshire Conference Centre, RSH</p>

..... Chair
29 September 2016

**ACTIONS / MATTERS ARISING FROM ANNUAL GENERAL MEETING
28 SEPTEMBER 2017**

Item	Issue	Action Owner	Due Date
	<i>Any Other Business – 2018 Annual Report</i> To liaise to discuss 'SaTH at Home' piece of work	CEO / D Lee	Nov 2017

..... Chair
29 September 2016