

## Charitable Funds Committee

Key points from the first meeting of the newly convened Charitable Funds Committee held on 20<sup>th</sup> November 2018 are:

### Terms of Reference

The committee received and approved the Terms of Reference.

### Investment and Funds Activity 1<sup>st</sup> April – 31<sup>st</sup> October 2018

The committee received an update of the Trust's charitable income and expenditure as well as the performance of its charitable investments during this period. The committee was disappointed with the performance of the investment funds and agreed to invite the organisation managing these to the next meeting to talk about the options available.

### Charitable Funds Annual Report and Accounts 2017/18 and Management Representation Letter

The committee received the Draft Charitable Funds Annual Report and Accounts 2017/18 and Management Representation letter noting that KPMG had given a clean audit report with no issues. The committee recommended approval of these by the Trust Board at their meeting on 29th November 2018.

The committee discussed future changes to the presentation and content of the Annual Report and this becoming more of a promotional document to publicise SaTH Charity.

### SaTH Charity Development Update and Plan

An update on the progress being made to raise the profile of SaTH Charity through the website, social media, leaflets, and posters and plans to develop closer linkages with local businesses. Examples of fundraising initiatives and details of how patients are benefiting from charitable donations was outlined.

The committee acknowledged the significant progress made over the last six months or so, with the support from Andrew James, Strategic Engagement Manager. However, it was recognised that there was room for improvement and it was agreed that the committee would explore the following:-

- More visibility regarding availability of funds, including unrestricted funds, and how to access these.
- Capturing data relating to charitable funds expenditure requests *not* approved and the reasons for this.
- Review of authorisation levels to facilitate speedier processing of requests
- Publicity in respect of significant donations.

### Requests for Expenditure

The committee received and approved a request for £28,053 to support the project with Telford and Wrekin Council and local companies to provide improved accommodation for junior doctors to present a more attractive and therefore sustainable offer to them.

## **Board Assurance Framework**

The committee reviewed the Board Assurance Framework and concluded that the discussions did not impact on the overall achievement of the objective of the risk 'If we do not develop real engagement with our community we will fail to support an improvement in health outcomes and deliver our service vision (1186)' and therefore this should remain *Amber* as rated.

**Completed by:** Tony Allen, Chair of Charitable Funds Committee  
**Date:** 21<sup>st</sup> November 2018