

Meeting	Trust Board
Agenda Item No.	8
	Future Fit Programme Directors Update
Date of meeting	4 April 2019
Date paper was written	March 2019
Responsible Director	Debbie Vogler, Associate Director - Future Fit
Author	Debbie Vogler
Executive Summary	
The purpose of the report is to update the Trust Board on a number of issues since the last Programme Board meeting	
Previously considered by	Future Fit Programme Board

The Board is asked to:			
<input type="checkbox"/> Approve	<input type="checkbox"/> Receive	<input checked="" type="checkbox"/> Note	<input type="checkbox"/> Take Assurance
To formally receive and discuss a report and approve its recommendations or a particular course of action	To discuss, in depth, noting the implications for the Board or Trust without formally approving it	For the intelligence of the Board without in-depth discussion required	To assure the Board that effective systems of control are in place

The Trust Board is asked to Note the content of the Programme Directors Update and in particular the proposed new role of the Implementation Oversight Group

Link to CQC domain:				
<input type="checkbox"/> Safe	<input checked="" type="checkbox"/> Effective	<input type="checkbox"/> Caring	<input checked="" type="checkbox"/> Responsive	<input checked="" type="checkbox"/> Well-led

Link to strategic objective(s)	<i>Select the strategic objective which this paper supports</i>
	<input type="checkbox"/> PATIENT AND FAMILY Listening to and working with our patients and families to improve healthcare
	<input type="checkbox"/> SAFEST AND KINDEST Our patients and staff will tell us they feel safe and received kind care
	<input checked="" type="checkbox"/> HEALTHIEST HALF MILLION Working with our partners to promote 'Healthy Choices' for all our communities
	<input checked="" type="checkbox"/> LEADERSHIP Innovative and Inspiration Leadership to deliver our ambitions
Link to Board Assurance Framework risk(s)	RR 859 Risk to sustainability of clinical services due to shortages of key clinical staff
	RR 668 If we are unable to implement our clinical service vision in a timely way then we will not deliver the best services to patients

Equality Impact Assessment	<ul style="list-style-type: none"><input checked="" type="radio"/> Stage 1 only (no negative impact identified)<input type="radio"/> Stage 2 recommended (negative impact identified and equality impact assessment attached for Board approval)
Freedom of Information Act (2000) status	<ul style="list-style-type: none"><input checked="" type="radio"/> This document is for full publication<input type="radio"/> This document includes FOIA exempt information<input type="radio"/> This whole document is exempt under the FOIA
Financial assessment	Is there a financial impact associated with the paper? NO



**Programme Directors Update to Sponsor Boards
March 2019**

Meeting Date:	4 th April 2019
Report Title:	Future Fit Programme Directors Update
Presented by:	Debbie Vogler, Associate Director Future Fit
Report for	Information
Purpose of Report:	<p>The purpose of the report is to update the Trust Board on a number of issues since the last meeting including:</p> <ul style="list-style-type: none">• Approach to the implementation of recommendations made by the Joint Committee on 29th January 2019 including the proposed governance arrangements.• Update on referral by T&W Council to the Secretary of State.
Summary	<p>As the Board are aware, there was unanimous agreement at the CCG Joint Committee on 29th January 2019 to support each of the 7 recommendations made by the Programme Board in December 2018.</p> <p>The Future Fit Programme now needs to transition from the current governance arrangements as it moves into the implementation phase of the acute reconfiguration which will be led by the Trust. Assurance is required that the recommendations and associated mitigation plans will be taken forward effectively, with clear responsibilities and reporting arrangements and that there is sufficient capacity to progress the work across the system.</p> <p>After formal handover, the Future Fit Programme Board has completed its function with no further requirement at this point to meet again. As part of that handover, a number of papers were presented to the March Programme Board for discussion and these are summarised below.</p> <p>Implementation Oversight Group (IOG)</p> <p>The oversight role of the acute reconfiguration will be taken forward by an Oversight Implementation Group (IOG) with a sponsors and stakeholder membership. It will be key that the current SATH Sustainable Services Programme (SSP) governance arrangements align with this. The IOG will fall within the STP governance structure. Draft terms of reference for the IOG will be presented to the CCG Boards and to the Trust Board for comments over the next month for final approval</p>



at the May Governing Body board meetings.

Taking forward Recommendations

How each of the 7 recommendations from the Joint Committee should be taken forward has been set out and approved in principle by the Programme Board. This included proposed leads for each action and any relevant work stream that should take the work forward and report progress into the IOG. It is not anticipated that any new work streams will be necessary, rather a refresh of existing Terms of Reference (ToR) within the STP and possibly the SSP.

Critical to this stage will be ownership of the recommendations by the relevant work stream within the STP. This is particularly key to progressing the mitigations plans as set out in the [EIA Mitigation Plan](#) and the [Travel and Transport mitigation Plan](#). It is proposed that the Future Fit Programme Director on behalf of the SROs, formally writes to each appropriate work stream lead to gain assurance that the actions will be taken forward and where necessary any Terms of Reference are appropriately amended.

Together with the arrangements for the Implementation Oversight Group, this should provide assurance to the Future fit Programme Board that there will be effective transition and handover from the current governance arrangements into the implementation phase under the STP.

Communications and Engagement Next Steps

A [post decision communications leaflet](#) has been designed and approved by chairs of the CCG and circulated to Providers, CCGs, GP Surgeries, Local Authorities and Healthwatch.

Funding for the Communications and Engagement resource that supported the Future Fit consultation has now come to an end. As part of the handover into the implementation phase, the Programme Board raised some concerns around clarity of roles and responsibilities across the different partners within the STP for communications and engagement going forward and that sufficient capacity and capability is in place. This will be critical to ensuring that the recommendations set out within the Equalities Impact Assessment Mitigation Plan are progressed effectively particularly engagement with seldom heard groups as the business cases are developed. The STP Communications and Engagement Group ToR will be refreshed including the appointment of a new Chair to support this work going forward.

Travel and Transport Mitigation Plan

The Travel and Transport Group have met in February and further refined the mitigation plan including identifying key lead organisations for specific actions. In the proposed new governance arrangements the



	<p>Travel and Transport Group will report directly on progress to the IOG. A key issue to resolve is the appointment of a new Chairman for this group.</p> <p>Referral to Secretary of State by T&W Council</p> <p>We have been formally advised that the Secretary of State has written to the Independent Reconfiguration Panel (IRP) asking them to undertake an initial assessment of Future Fit proposals and requesting a report back no later than the end of May.</p> <p>NHS England is leading on this process and we are committed to providing all the necessary information. The Programme has already supported NHSE in completing the IRP template submission and making available all the necessary documentation.</p> <p>Given the current circumstances, the Future Fit SROs have also sought clarification from the Joint HOSC Chairs on how best they could continue to engage with the JHOSC going forward on the plans around the reconfiguration of hospital services. It is anticipated that updates on the mitigation plans to the JHOSC would be expected. A formal response is awaited.</p>
<p>Recommendation:</p>	<p>The Board is asked to note the content of the Future Fit Programme Directors Report for March 2019, noting that no further Programme Board meetings are scheduled.</p>