

## Charitable Funds Committee

Key points from the meeting of the Charitable Funds Committee held on 10<sup>th</sup> May 2019 are:

### **Investment and Funds Activity 1<sup>st</sup> April – 31<sup>st</sup> March 2019**

The committee received an update of the Trust's charitable income and expenditure for the period 1st April 2018 –31st March 2019. The charity had received donations and legacies of £373,000 whilst it had spent £654,000 on charitable activities.

### **Accessing Charitable Funds Publicity**

The committee approved a proposal to make staff aware of the 100 charitable funds available and how these can be accessed and to increase the number of staff choosing to raise funds for SaTH Charity.

Plans of how to do this were shared and include features in Chatterbox and Safest and Kindest newsletters and details of the funds and their fund managers, increasing the recognition the internal fundraisers receive, having a "Fundraiser of the month" and linking fundraising to volunteering.

The committee wished to encourage donations to 'general' funds and for funds to be spent in a timely manner, thereby significantly reducing the fund balances.

### **Annual Report 2018/19**

A draft Annual Report was tabled at the meeting and included the following key headlines:

- Summary of the year's charitable activity
- How the income was raised
- How the money was spent
- Corporate supporters and community fundraisers
- Plans for the future

The 'Draft' Charitable Funds Annual Accounts are to be attached to this document (with a footnote – 'unaudited' as the final accounts are not available until November) so that it could be presented to Special Trust Board on 24<sup>th</sup> May 2019. The committee discussed the possibility of bringing forward the audit of the charitable funds accounts earlier in the year.

### **Ratification of SaTH Charity Funds Policy**

The committee approved the SaTH Charitable Funds Policy, which combined the Policy and Procedure on the Receipt and Use of Charitable Funds and the Charity Fundraising Policy, subject to assurance received from the Trust's Solicitors. To be presented to Trust Board on 30<sup>th</sup> May 2019 for final sign-off.

## **Charity Update**

Donations to the SaTH Charity for the period 1<sup>st</sup> April – 31<sup>st</sup> March 2019 amounted to £362,844. Details of the numerous fundraising initiatives which had taken place were shared with the committee and it was agreed that Andrew James, Strategic Engagement Manager should attend the Trust Board meeting on 30<sup>th</sup> May 2019 to provide the Board with an update on SaTH Charity including the recent launch of SaTH Staff Lottery.

## **Update on support from Charitable Partners**

A report detailing the support received from other charitable partners for 1st April 2018 to 31st March 2019 was received. The committee acknowledged the much appreciated and valued support SaTH receives from its charitable partners.

## **Board Assurance Framework**

The committee reviewed the Board Assurance Framework and confirmed the 'low' rating of the risk 1186 'We need real engagement with our community to ensure that patients are at the centre of everything we do'.

Completed by: Tony Allen, Chair of Charitable Funds Committee

Date: 21<sup>st</sup> May 2019