

The Shrewsbury and Telford Hospital NHS Trust

ANNUAL GENERAL MEETING

**Held on Thursday 25 October 2018
Telford Whitehouse Hotel, Wellington, Telford**

PUBLIC SESSION MINUTES

Present:	Mr B Reid Mr T Allen Mr C Deadman Dr D Lee Mr B Newman Dr C Weiner Mr S Wright Dr E Borman Mrs D Fowler Mr N Lee Mr N Nisbet	Chair Non-Executive Director (NED) Non-Executive Director (NED) Non-Executive Director (NED) Non-Executive Director (NED) Non-Executive Director (NED) Chief Executive Officer (CEO) Medical Director (MD) Director of Nursing, Midwifery & Quality (DNMQ) Chief Operating Officer (COO) Finance Director (FD)
In attendance:	Mr A Carroll Mr H Darbhanga Ms A Edwards Miss V Maher Mrs J Clarke	Associate Non-Executive Director (A.NED) Associate Non-Executive Director (A.NED) Associate Non-Executive Director (A.NED) Workforce Director (WD) Director of Corporate Governance / Company Secretary (DCG)
Meeting Secretary	Mrs S Matthey	Committee Secretary (CS)
Apologies:	Mr A Bristlin	Non-Executive Director (NED)

2018.2/250	WELCOME & APOLOGIES The Chair welcomed the Board members and members of the public to the Annual General Meeting.
2018.2/251	MINUTES OF ANNUAL GENERAL MEETING HELD 28 SEPTEMBER 2017 The minutes of the Annual General Meeting held 28 September 2017 were APPROVED at the 30 November 2017 Public Board meeting as a true record.
2018.2/252	ANNUAL REPORT 2017/18, QUALITY ACCOUNT 2017/18 and ANNUAL ACCOUNTS 2017/18 The Board were reminded that they had already received and approved the 2017/18 Annual Report, Annual Accounts and Quality Account at the Special Board meeting held on 25 May 2018. The Chair thanked staff and colleagues for their continuing support and efforts over the past year; also to look forward to the year ahead The Board then formally APPROVED the Annual Report, Annual Accounts and Quality Account at the 2018 Annual General Meeting

..... Chair
29 November 2018

2018.2/253	ANNUAL REVIEW: A YEAR IN REVIEW – Video uploaded to SaTH website
	<p>The Board members were informed that a video presentation entitled ‘A Year in Review’ would be uploaded to the SaTH website highlighting the achievements of the organisation over the 12 months from April 2017 to March 2018.</p> <p>The DCG advised that this had been produced in-house by the Trust’s Communications team</p>
2018.2/254	PATIENT SAFETY (HSJ) SHORTLISTED TEAM – STROKE VMI WORK
	<p>Due to time constraints, members of the Stroke Team agreed to attend the November Trust Board meeting to provide their good news story as part of the Patient Story to the Public Board session.</p>
2018.2/255	VIP AWARD FINALISTS 2018 – Video uploaded to SaTH website
	<p>The CEO introduced a video of the 2018 celebratory VIP Award event which took place on 28 September 2018 at RAF Cosford.</p> <p>The video informed the Board on the 2018 winners and members agreed that the event was very well received with special mention given to the two ED Departments who received a standing ovation from some of their colleagues as special winners of ‘Team of the year’.</p> <p>The video is available on the website as it gives the public a useful insight into some of the work being done at SaTH.</p>
2018.2/256	QUESTIONS FROM THE FLOOR
Q1	<i>David Sandbach submitted a question regarding the number of doctors/dentists in post in 2015 compared to 2018.</i>
A1	<p>The MD agreed to respond to Mr Sandbach. Action: MD</p>
2018.2/257	DATE & TIME OF NEXT PUBLIC TRUST BOARD MEETING
	<p>Thursday 29 November, 1.30pm, Telford – Venue TBC</p>