

Cover page	
Meeting	Public Trust Board
Paper Title	Common Sealing of Documents
Date of meeting	6 February 2020
Date paper was written	30 January 2020
Responsible Director	Director of Corporate Services
Author	EA to Director of Corporate Services
Executive Summary	
<p>This is an update on the use of the Trust’s Common Seal since the last update to the Board, pursuant to s9 Standing Orders “Custody of Seal and Sealing of Documents”.</p> <p>All sealed transactions are numbered consecutively in a book provided for that purpose, and signed by the persons who have approved and authorised the document and those who attested the seal (Attachment 1).</p> <p>The Board is asked to NOTE the Common Sealings of Documents as listed.</p>	
Previously considered by	

The Board (Committee) is asked to:			
<input type="checkbox"/> Approve	<input checked="" type="checkbox"/> Receive	<input type="checkbox"/> Note	<input type="checkbox"/> Take Assurance
To formally receive and discuss a report and approve its recommendations or a particular course of action	To discuss, in depth, noting the implications for the Board or Trust without formally approving it	For the intelligence of the Board without in-depth discussion required	To assure the Board that effective systems of control are in place

Link to CQC domain:

Safe

Effective

Caring

Responsive

Well-led

Link to strategic objective(s)

Select the strategic objective which this paper supports

- PATIENT AND FAMILY Listening to and working with our patients and families to improve healthcare
- SAFEST AND KINDEST Our patients and staff will tell us they feel safe and received kind care
- HEALTHIEST HALF MILLION Working with our partners to promote 'Healthy Choices' for all our communities
- LEADERSHIP Innovative and Inspiration Leadership to deliver our ambitions
- OUR PEOPLE Creating a great place to work

Link to Board Assurance Framework risk(s)

Are any Board Assurance Framework risks relevant to the paper?

Equality Impact Assessment

- Stage 1 only (no negative impact identified)
- Stage 2 recommended (negative impact identified and equality impact assessment attached for Board approval)

Freedom of Information Act (2000) status

- This document is for full publication
- This document includes FOIA exempt information
- This whole document is exempt under the FOIA

Financial assessment

No

TRUST BOARD MEETING – 6 February 2020

REPORT ON COMMON SEALING OF DOCUMENTS

The following sealings have taken place since the last report submitted to Trust Board:

Seal No.	Title of Document	Date of Sealing	Signed by :
80	Grant Agreement between Lingen Davies Cancer Fund and SaTH in respect of funding for the continuation of holistic therapies.	15/05/2017	<ul style="list-style-type: none"> ▪ Simon Wright ▪ Julia Clarke
81	Grant Agreement between Lingen Davies Cancer Fund and SATH in respect of funding for acquisition of two Olupus guides for use during colonoscopy procedures.	15/05/2017	<ul style="list-style-type: none"> ▪ Simon Wright ▪ Julia Clarke
82	Grant Agreement between Lingen Davies Cancer Fund and SATH in respect of funding for acquisition of Danflow 1100 wireless weight cell urine flow meter.	15/05/2017	<ul style="list-style-type: none"> ▪ Simon Wright ▪ Julia Clarke
83	Grant Agreement between Lingen Davies Cancer Fund and SATH in respect of funding for acquisition of Prostate Biopsy Ultrasound Machine with MRI Guided Capability for use during fusion and template biopsy procedures.	24/05/2017	<ul style="list-style-type: none"> ▪ Simon Wright ▪ Julia Clarke
84	Agreement relating to the Fertility Clinic, Severn Fields Health Centre, Sundorne Road, Shrewsbury between Metro MRI Ltd and Sath.	26/07/2017	<ul style="list-style-type: none"> ▪ Simon Wright ▪ Neil Nisbet
85	Grant Agreement between Lingen Davies Cancer Fund and SATH in respect of funding for the production of Patient Information Booklets (PICC Passport for patients undergoing chemotherapy).	11/09/2017	<ul style="list-style-type: none"> ▪ Simon Wright ▪ Julia Clarke
86	Deed of Variation between SaTH and CP Plus Ltd.	11/10/2017	<ul style="list-style-type: none"> ▪ Julia Clarke ▪ Neil Nisbet
87	Grant Agreement between Lingen Davies Cancer Fund and SATH in respect of funding for the purchase of a “Site-Rite 8 Console” PICC Placing Machine.	06/12/2017	<ul style="list-style-type: none"> ▪ Simon Wright ▪ Julia Clarke
88	Grant Agreement between Lingen Davies Cancer Fund and SATH to fund project to provide non-acute oncological key worker to support.	02/04/2018	<ul style="list-style-type: none"> ▪ Simon Wright ▪ Julia Clarke
89	Grant Agreement between Lingen Davies Cancer Fund and SATH in respect of funding for the purchase of two endoscopic ultrasound scopes.	02/04/2018	<ul style="list-style-type: none"> ▪ Simon Wright ▪ Julia Clarke
90	Lease relating to Fertility Clinic at Severn Fields Health Centre, Sundorne Road, Shrewsbury between MRI and SaTH	04/07/2018	<ul style="list-style-type: none"> ▪ Simon Wright ▪ Neil Nisbet

Seal No.	Title of Document	Date of Sealing	Signed by :
91	Deed of Variation of Project Agreement relating to Royal Shrewsbury Hospital (North Site) between SaTH and Rooftop Homes Limited.	07/09/2018	<ul style="list-style-type: none"> ▪ Simon Wright ▪ Julia Clarke
92	Deed of Collateral Warranty from Employers' agent relating to the Fertility Clinic, Severn Fields Health Centre, Shrewsbury between RPS Consulting Services Ltd and SaTH.	01/11/2018	<ul style="list-style-type: none"> ▪ Simon Wright ▪ Julia Clarke
93	Grant Agreement between Lingen Davies Cancer Fund and SaTH: i) Purchase of Varian visual coaching device for breast cancer patients ii) MacroPix Digital Imaging system	26/11/2018	<ul style="list-style-type: none"> ▪ Simon Wright ▪ Julia Clarke
94	Grant Agreements between Lingen Davies and SaTH for purchase of two EBUS scopes	14/05/2019	<ul style="list-style-type: none"> ▪ Simon Wright ▪ Julia Clarke
95	Grant Agreement between Lingen Davies Cancer Fund and SaTH in respect of funding for double-sided directional sign to be placed outside the Lingen Davies Cancer Centre.	15/05/2019	<ul style="list-style-type: none"> ▪ Paula Clark ▪ Julia Clarke
96	Grant Agreement between Lingen Davies Cancer Fund and SATH in respect of funding for an expansion to the Outpatient Clinic area of the Lingen Davies Centre providing additional clinic rooms and building capacity for outpatient appointments.	14/05/2019	<ul style="list-style-type: none"> ▪ Paula Clark ▪ Julia Clarke
97	Lease Agreement between Hereford Storage Limited and SaTH of Units 45 & 46 Atcham Business Park.	29/01/2020	<ul style="list-style-type: none"> ▪ Paula Clark ▪ Nigel Lee