

Shropshire Healthcare Procurement Service

PPE Route To NHS 2

Version 1.0

22/04/20

Procurement Covid email -
email: sath.procurementequipcovid@nhs.net

Email account to be checked daily

A) A buyer will be in contact (1 Day)

B) Currently have sufficient thank you - will be added to database & may be in contact in the future

C) FREE stock - thank you, someone will be in contact (1/2 Day)

Copy of letter sent out will be stored: **Z/SHPS/PPE Company Letters**

Send email to Sarah Hotchkiss email sarah.hotchkiss@nhs.net

Send to buyer

Send to Lauren Gulacsi lauren.gulacsi@nhs.net
Lauren adds to spreadsheet

Send email reply with PPE acceptance/decline letter

Buyers contracts supplier

Send to Amanda Price for liasing with IPC

IPC Approval