

TRUST BOARD MEETING – PUBLIC AGENDA

Date: Thursday 28 May 2020
Time: 10.45am - 1.15pm
Venue: Via Video Conference/MS Teams

Item No.	Agenda Item	Paper No / Verbal	Lead	Required Action	Time
OPENING MATTERS AND PROCEDURAL ITEMS					
2020/57	Chairman's Welcome and Apologies for Absence	Verbal	Chairman	For Noting	10.45
2020/58	Declaration of Conflicts of Interest To note the Directors Register of Interests and note any new declarations	1	Chairman	For Noting	
2020/59	Minutes of the Previous Meeting To approve or amend the minutes of the meeting held on 26 March 2020	2	Chairman	For Approval	
2020/60	Matters Arising from the previous minutes To discuss any matters arising from the minutes that are not covered elsewhere on this agenda	Verbal	Chairman	For Discussion	
2020/61	Action Log To consider progress against outstanding items	3	Chairman	For Review	
2020/62	Report from the Chairman To receive a report from the Chairman on developments of note	Verbal	Chairman	For Information	
2020/63	Report from the Chief Executive To receive an update on national, regional and local developments of note	4	Chief Executive	For Information	
2020/64	Board Assurance Framework	5	Interim Director of Governance	For Assurance/ Approval	
QUALITY AND SAFETY					
2020/65	CQC Improvement Plan	6	Interim Chief Nurse	For Information/ Assurance	11.05
2020/66	Clinical Negligence Scheme for Trusts (CNST) Year 3 Action Plan Update	7	Interim Chief Nurse	For Information/ Assurance	
2020/67	Guardian of Safe Working Hours Quarterly Report	8	Medical Director	For Information/ Assurance	
2020/68	Quality & Safety Assurance Committee Report (April & May) To note the matters considered by the Committee in discharging its duties	9	Committee Chair	For Information/ Assurance	
2020/69	Quality & Safety Assurance Committee Extraordinary Meeting Report	10	Committee Chair	For Information/ Assurance	

	To note the matters covered in the Extraordinary Committee Meeting to discuss the proposed CQC Action Plan				
2020/70	Maternity Assurance Committee Report (April & May) To note the matters considered by the Committee in discharging its duties	11	Committee Chair	For Information/ Assurance	
2020/71	Emergency Department Assurance Committee Report To note the matters considered by the Committee in discharging its duties	12	Committee Chair	For Information/ Assurance	
ACCOUNTABILITY AND OPERATIONAL PERFORMANCE					
2020/72	Integrated Performance Report To note performance against key indicators and to receive assurance about the actions being taken to recover areas of exception to expected performance	13	<ul style="list-style-type: none"> • Introduction – Chief Executive • Quality & Safety – Medical Director / Interim Chief Nurse • Operations – Chief Operating Officer • Finance – Interim Finance Director • Workforce – Acting Workforce Director 	For Information/ Assurance	11.30
2020/73	Finance & Performance Committee Assurance Report To note the matters considered by the Committee in discharging its duties	14	Committee Chair	For Information/ Assurance	
2020/74	Covid-19 Committee Assurance Report To note the matters considered by the Committee in discharging its duties	15	Committee Chair		
2020/75	Sustainability Assurance Committee Report To note the matters considered by the Committee in discharging its duties	16	Committee Chair	For Information/ Assurance	
2020/76	Workforce Assurance Committee Report (April & May) To note the matters considered by the Committee in discharging its duties	17	Committee Chair	For Information/ Assurance	
2020/77	Safer Staffing Bi-Annual Update	18	Interim Chief Nurse	For Information/ Assurance	
2020/78	Learning from Deaths Q4 Report	19	Medical Director	For Information/ Assurance	
2020/79	Freedom To Speak Up (FTSU) Guardian Special Covid-19 update	20	Medical Director	For Information/ Assurance	
STRATEGY AND PLANNING					
2020/80	People Strategy	21	Acting Workforce Director	For Approval	12.10
2020/81	Development of the 5 Year Plan	22	Interim Director of Strategy & Planning	For Approval	

2020/82	Operational Plan 20/21	23	Interim Director of Strategy & Planning	For Approval	
RISK MANAGEMENT AND ASSURANCE					
2020/83	Oversight and Delivery of the Operational Objectives and Priorities	24	Chief Executive	For Approval	12.30
2020/84	Review of Risk Management	25	Interim Director of Governance	For Assurance/ Approval	
2020/85	Audit & Risk Assurance Committee Report (April & May) To note the matters considered by the Committee in discharging its duties	26	Chairman of Audit & Risk Assurance Committee	For Information/ Assurance	
GOVERNANCE					
2020/86	Governance Report To note key changes and developments	27	Interim Director of Governance	For Information/ Assurance	12.45
2020/87	Review of Standing Orders, Standing Financial Instructions and Scheme of Delegated Authority	28	Interim Finance Director/Interim Director of Governance	For Information/ Approval	
2020/88	NHS Provider Licence Self Certification	29	Interim Director of Governance	For Approval	
2020/89	Register of Sealings To note report on use of Common Seal during previous quarter	30	Interim Director of Governance	For Noting	
2020/90	Trust Charitable Fund Reporting (BOARD IS MEETING AS CORPORATE TRUSTEE FOR THIS ITEM) <ul style="list-style-type: none">Charitable Funds Committee Report	31	Chair of Charitable Funds Committee	For Information/ Assurance	
FOR INFORMATION					
2020/91	Any Other Business To discuss any urgent items of business	Verbal	Chairman		13.00
2020/92	Open Forum To consider written questions received in advance from the public	Verbal	Chairman		
2020/93	Date of Next Meeting 30 July 2020	Verbal	Chairman		13.15