

## BOARD OF DIRECTORS' MEETING IN PUBLIC

### AGENDA

**Date:** 07 January 2021  
**Time:** 1300hrs  
**Venue:** Via MS Teams (link in meeting invitation)  
**Chair:** Catriona McMahon

Time	Item no.	Item	Paper / Verbal	Page	Lead	Action
<b>Procedural Items</b>						
1300hrs	001/21	Welcome, introductions, and apologies	Verbal		Chair	For noting
	002/21	Quorum  <i>No business shall be transacted at a meeting unless at least one-third of the whole number of the Chair and members appointed, (including at least one Non-Executive and one Executive member) are present.</i>	Verbal		Chair	For noting
	003/21	Declarations of conflicts of interest	Verbal		Chair	For noting
	004/21	Minutes of the previous meeting held on 8 December 2020	Paper		Chair	For approval
	005/21	Matters arising from the previous minutes (not covered elsewhere on the agenda or action log)	Paper		Chair	For review / discussion
	006/21	Action log	Paper		Chair	For approval
<b>Maternity Services at The Shrewsbury and Telford Hospital NHS Trust</b>						
1315hrs	007/21	Statement from the Chair	Verbal		Chair	For noting
	008/21	Ockenden Report: Emerging Findings and Recommendations from the Independent Review of Maternity Services at The Shrewsbury and Telford Hospital NHS Trust	Paper		Chief Executive	For assurance & approval
<b>Strategy and strategic planning</b>						
1500hrs	009/21	Report from the Chief Executive	Paper		Chief Executive	For noting
<b>Quality operational performance</b>						

1515hrs	010/21	Maternity Report	Paper		Director of Nursing	For assurance
	011/21	Infection, Prevention and Control Report	Paper		Director of Nursing	For assurance
	012/21	Quality Compliance Report	Paper		Director of Nursing	For assurance
	013/21	Operational Report	Paper		Chief Operating Officer	For noting
<b>Assurance Framework</b>						
1540hrs	014/21	Quality & Safety Assurance Committee Report [M8]	Paper		Committee Chair	For assurance
	015/21	Finance & Performance Assurance Committee Report [M8]	Paper		Committee Chair	For assurance
<b>Board governance</b>						
1545hrs	016/21	Any other business – to be agreed by the Chair	Verbal		Chair	For review / discussion
	017/21	Date and Time of Next Meeting 13:00 on Thursday 11 February 2021	Verbal		Chair	Information
<b>Stakeholder engagement</b>						
1550hrs	018/21	Response to questions from the public arising from the last meeting held on 8 December 2020	Verbal		Chair	Information
<b>Close of meeting</b>						

\* non-voting

Feedback on the Board of Directors' meeting in PUBLIC for January will be provided by the Medical Director, Dr Rose and the Non-Executive Director, Prof. Purt. The feedback will be shared with the members following close of the meeting held in public.