

## BOARD OF DIRECTORS' MEETING IN PUBLIC

### AGENDA

**Date:** 11 February 2021  
**Time:** 1300hrs  
**Venue:** Via MS Teams (link in meeting invitation)  
**Chair:** Catriona McMahon

Time	Item no.	Item	Paper / Verbal	Page	Lead	Action
<b>Procedural Items</b>						
1300hrs	019/21	Welcome, introductions, and apologies	Verbal		Chair	For noting
	020/21	Quorum  <i>No business shall be transacted at a meeting unless at least one-third of the whole number of the Chair and members appointed, (including at least one Non-Executive and one Executive member) are present.</i>	Verbal		Chair	For noting
	021/21	Declarations of conflicts of interest	Verbal		Chair	For noting
	022/21	Minutes of the previous meeting held on 7 January 2021	Paper	XXX	Chair	For approval
	023/21	Matters arising from the previous minutes (not covered elsewhere on the agenda or action log)	Paper	XXX	Chair	For review / discussion
	024/21	Action log	Paper	XXX	Chair	For approval
<b>Strategy and strategic planning</b>						
1320hrs	025/21	Report from the Chair	Verbal		Chair	For noting
	026/21	Report from the Chief Executive	Verbal		Chief Executive	For noting
	027/21	Public Participation Report [Q3]	Paper	XXX	Director of Corporate Services	For noting
	028/21	HSLI Provider Digitisation Programme	Paper	XXX	Interim Director of Finance	For information
<b>Quality operational performance</b>						
1335hrs	029/21	Integrated Performance Report [M9]	Paper	XXX	Chief Executive	For noting
	030/21	Response to Ockenden Report	Paper	XXX	Director of Nursing	For approval

	031/21	Maternity Report	Paper	XXX	Director of Nursing	For approval
	032/21	Infection, Prevention and Control Report [M9]	Paper	XXX	Director of Nursing	For assurance
	033/21	Workforce Report	Paper	XXX	Acting Workforce Director	For noting
	034/21	Operational Report	Paper	XXX	Chief Operating Officer	For noting
<b>Assurance Framework</b>						
1520hrs	035/21	Freedom to Speak up Guardian Report [Q3]	Paper	XXX	Medical Director	For discussion
	036/21	Quality & Safety Assurance Committee Report [M9]	Paper	XXX	Committee Chair	For noting
	037/21	Finance & Performance Assurance Committee Report [M9]	Paper	XXX	Committee Chair	For noting
<b>Board governance</b>						
1545hrs	038/21	Review of Board Committee Membership	Paper	XXX	Chair	For approval
	039/21	Any other business – to be agreed by the Chair	Verbal		Chair	For review / discussion
	040/21	Date and Time of Next Meeting 13:00 on Thursday 11 March 2021	Verbal		Chair	Information
<b>Stakeholder engagement</b>						
1550hrs	041/21	Response to questions from the public arising from the last meeting held on 7 January 2020	Verbal		Chair	Information
<b>Close of meeting</b>						

\* non-voting

Feedback on the Board of Directors' meeting in PUBLIC for February 2021 will be provided by James Drury and David Lee and will be shared with the members after close of the meeting held in public.