

## Finance and Performance Assurance Committee Key Issues Report

<b>Report Date:</b> 27 <sup>th</sup> April 2021	<b>Report of:</b> Finance and Performance Assurance Committee
<b>Date of last meeting:</b> 27 <sup>th</sup> April 2021	<b>Membership Numbers:</b> The meeting was quorate.
1	<b>Agenda</b> <p>The Committee considered an agenda which included the following:</p> <ul style="list-style-type: none"> <li>• Terms of Reference</li> <li>• Cycle of Business</li> <li>• Integrated Performance Report (Operational, Finance and Workforce sections) Month 12</li> <li>• Estates and MES Quarterly Board Report</li> <li>• Finance Report Month 12</li> <li>• Recovery Programme Update</li> <li>• COVID-19 Vaccination Update</li> <li>• Endoscopy Business Case Report</li> <li>• Disposal of Endoscope Equipment</li> <li>• Transforming Care ‘Getting to Good’ Programme Board</li> <li>• Neurology Service Transfer to Royal Wolverhampton Trust</li> <li>• System Prioritisation Update</li> <li>• Contract Award Summary Report</li> </ul> <p>The Committee was joined by additional members of the Board of Directors for discussion of:</p> <ul style="list-style-type: none"> <li>• 2021-22 Budget Update</li> <li>• 2021-22 STP Capital Allocation</li> </ul>
2a	<b>Alert</b> <p>The Committee wished to alert members of the Board that:</p> <ul style="list-style-type: none"> <li>• The Committee, together with additional members of Board of Directors, considered and approved the roll-over of the April monthly budget into the month of May whilst the plan for the first half of the 2021-22 financial year is finalised across the ICS. <b>The Committee/Board of Directors confirmed their support of the approach being taken to set a budget and efficiency target that was acceptable to and deliverable by the Trust.</b></li> <li>• The capital allocation for Shropshire, Telford and Wrekin ICS for 2021-22 is £32.6 million. The Committee considered and approved the Capital Plan for SaTH’s allocation of this (£21.9 million, including £7.1 million for additional capacity schemes) and <b>recommended approval of this to the Board of Directors.</b></li> <li>• Mobile CT capacity has been retained as a national contract for Q1 and Q2 2021/22. SATH will benefit from the CT mobile unit for April and May, but the unit will be moved at start of June. This will slow recovery.</li> <li>• Whilst baseline activity levels are forecast to meet national thresholds in H1, additional activity above current forecast is required to reduce backlogs. Options are being finalised across the STP.</li> </ul>

		<ul style="list-style-type: none"> <li>• Key staff risks affecting recovery are Radiology and Theatres. Recruitment strategies are in place, but these will take some time to implement.</li> <li>• The numbers of staff who had declined or hesitated to take a COVID-19 vaccine were discussed. It was essential further progress was made on these issues and comparative performance and examination of vaccination rates including agency staff would be examined in a future meeting.</li> <li>• The post pandemic recovery of services is underway. However patient backlogs in many areas are substantial. Some emergency diagnostic services are soon to be moved to other hospitals and some workforce gaps will be hard to fill. In addition the availability of investment needed is uncertain. Accordingly it is not possible to predict a timetable for the removal of patient backlogs. Preparing such a timetable and plan is a complex and urgent priority.</li> </ul>
--	--	---

2b	<b>Assurance</b>	<p>The Committee wish to assure members of the Board that:</p> <ul style="list-style-type: none"> <li>• An overview of the operational, workforce and financial performance of the Trust was received. The Committee was pleased to note that sickness levels (both COVID and non-COVID related) across the Trust were reducing; furthermore that staff turnover rates were low. A significant part of a future FPAC meeting will be dedicated to discussion of a range of workforce related matters and benchmarking of performance against other Trusts.</li> <li>• The committee welcomed receipt of a new quarterly report which highlighted progress and success across estates functions and operations. The Committee was assured that key capital schemes had been delivered on time and within budget and by the appointment of authorised and competent persons overseeing the compliance of a range of regulatory requirements.</li> </ul>
----	------------------	---

2c	<b>Advise</b>	<p>The Committee wish to advise members of the Board that:</p> <ul style="list-style-type: none"> <li>• The Committee reviewed and approved the Terms of Reference and Cycle of Business, subject to minor changes.</li> <li>• Recovery of services continues to be based on the prioritisation of cancer, surgery and the treatment of patients with the longest waits. The level of patients over 62 days with cancer continues to reduce.</li> <li>• Day case forecast activity is below 100% of 2019/20 levels, but still above national guidance levels; diagnostics and outpatients are recovering at a reasonable rate, but inpatients activity remains low. Changes to the bed configuration are planned. Opportunities to improve capacity are being explored, including insourcing and outsourcing.</li> </ul> <p>The ranked position of SaTH compared to other NHS England Trusts for key KPIs is as set out below:</p>
----	---------------	--

KPI	Latest month	Actual Performance Ranking	Previous month ranking	Direction of travel
A&E - 4 Hour Standard (Type 1) (out of 110)	Mar 21	102	101	
Cancer 2 Week (out of 124)	Feb 21	103	80	
Cancer 62 Day Classic Metric (out of 124)	Feb 21	54	46	
Diagnostic 6 Week Standard (out of 124)	Feb 21	87	102	
RTT 52 Week Breach (out of 123)	Feb 21	81	77	
RTT Incomplete 18 Week Standard – (out of 123)	Feb 21	103	108	

		<ul style="list-style-type: none"> <li>• The Trust reported a 2020-21 year end position of a deficit of £3.752 million, an improved position to that forecast at month 11.</li> <li>• An update on the vaccination programme was received. The Trust is monitoring and encouraging the take up of vaccine by staff.</li> <li>• The Committee retrospectively ratified the signing of the managed equipment service contract for Endoscopy, which included the disposal of endoscopy equipment at net book value.</li> <li>• An update on progress to deliver the four plans led by the COO and DoF within the Getting to Good programmes of work for 2020/21 was received.</li> <li>• Despite attempts to improve the fragility of the Neurology Service over a number of years, the service will transfer to Royal Wolverhampton Trust on 1<sup>st</sup> May 2021. Communication by the CCG, SATH and Wolverhampton has been provided to service users.</li> <li>• An update on the system process for prioritisation of investments was provided including the status of the top five priority investments. The need to balance the delivery of efficiency schemes with the ability to invest was noted.</li> <li>• The Committee received details of the capital and revenue contracts which had been awarded during March 2021.</li> <li>• The number of COVID-19 cases has continued to reduce, with only a very small number of inpatients. Mutual support has now ceased and the additional mobile CT scanner capacity will be withdrawn at the beginning of June 2021.</li> </ul>		
3	<b>Actions to be considered by the Board</b>	<ul style="list-style-type: none"> <li>• Committee Summary to be noted.</li> <li>• <b>Consideration and approval of:</b> <ul style="list-style-type: none"> <li>• 2021-22 Budget Update</li> <li>• 2021-22 STP Capital Allocation</li> </ul> </li> </ul>		
4	<b>Report compiled by</b>	<i>Clive Deadman Chair</i>	<b>Minutes available from</b>	<i>Amanda Young Committee Support</i>