

**BOARD OF DIRECTORS' MEETING IN PUBLIC
AGENDA**

Date: 10 June 2021
Time: 1300hrs
Venue: Via MS Teams (link in meeting invitation)
Chair: Catriona McMahon

Time	Item no.	Item	Paper Verbal	Page	Lead	Action
Procedural Items						
1300hrs	119/21	Welcome, introductions, and apologies	Verbal	-	Chair	For noting
	120/21	Patient Story	Verbal / Video	-	Director of Nursing	For discussion
	121/21	Quorum	Verbal	-	Chair	For noting
	122/21	Declarations of conflicts of interest	Verbal	-	Chair	For noting
	123/21	Minutes of the previous meeting held on 6 May 2021	Enc.	3	Chair	For approval
	124/21	Action log	Enc.	17	Chair	For approval
	125/21	Matters arising from the previous minutes (not covered elsewhere on the agenda or action log)	Verbal	-	Chair	For discussion
Strategic Matters						
1345hrs	126/21	Report from the Chair	Enc.	18	Chair	For noting
	127/21	Report from the Chief Executive	Verbal	-	Chief Executive	For noting
	128/21	Risk Management Strategy and Policy	Enc.	21	*Director of Governance & Communications	For approval
Operational Reporting						
1415hrs	129/21	Integrated Performance Report	Enc.	58	*Director of Strategy and Performance	For assurance
	130/21	Annual Report 2020/21 from the Director of Infection Prevention and Control (DIPC)	Enc.	119	Director of Nursing	For assurance
	131/21	Safe Nurse Staffing Bi-Annual Report	Enc.	165	Director of Nursing	For assurance
Assurance Framework						
1545hrs	132/21	The Ockenden Progress Report	Enc.	185	Director of Nursing	For assurance
	133/21	Guardian Of Safe Working Report	Enc.	211	Medical Director	For noting

	134/21	Review of our Disciplinary Process	Enc.	221	*Interim Director of Workforce	For assurance
Board Governance						
1615hrs	135/21	Quality & Safety Assurance Committee Monthly Report	Enc.	234	Committee Chair	For assurance
	136/21	Finance & Performance Assurance Committee Monthly Report	Enc.	236	Committee Chair	For assurance
	137/21	Audit & Risk Assurance Committee Monthly Report	Enc.	238	Committee Chair	For assurance
	138/21	Ockenden Report Assurance Committee Monthly Report	Enc.	240	Committee Chair	For assurance
	139/21	Ockenden Report Assurance Committee Terms of Reference	Enc.	243	Joint Chair	For approval
Procedural Items						
1645hrs	140/21	Any other business – to be agreed by the Chair	Verbal	-	Chair	For discussion
	141/21	Date and Time of Next Meeting 13:00 on Thursday 8 July 2021	Verbal	-	Chair	For information
Stakeholder Engagement						
1650hrs	142/21	Response to questions from the public	Verbal	-	Chair	For information
Close of meeting						

* Non-voting